



June 25, 2020

Dear Parents/Guardians,

Shortly after July 1st, 2020, you will be receiving your child's final report card for the 2019-2020 school year. As this school year draws to a close, I wish to thank you for your ongoing support, patience, understanding and partnership over the last few months. We are certainly navigating unusual circumstances in the world of education due to Covid-19 school closures and emergency remote at-home learning. Below is a review of some key components of the Term 2/Semester 2 report card:

- **Grades and marks will not be reduced** from what they were on March 13th, 2020. No student's mark was negatively affected by performance during the school closure period.
- Should your child have participated in distance learning from March 13th, evidence of that learning may be positively reflected in the report card.
- Learning Skills and Work Habits reflect the period from the beginning of Term 2 (Elementary) or Semester 2 (Secondary) to March 13th.
- If your child was able to participate in distance learning from March 13th, his/her growth in Learning Skills and Work Habits demonstrated during the school closure period may be reflected in the teacher's comments.
- Alternate/Anecdotal reports and IEPs will be mailed for student with special education needs not receiving the provincial report card. All other Individual Education (IEP) plans will be sent electronically with the Provincial Report Cards.

Elementary Report Cards (Grades 1-8):

- Should you see an "I" on your child's report card, this indicates that there is insufficient evidence to assign a grade for a particular subject or strand. This insufficient evidence could be for several reasons:
 - Some subjects/strands may not have been addressed in Term 2 prior to the closure of schools and therefore no summative assessment data exists for the subjects/strands.
 - A teacher may have provided some essential learnings from various subjects/strands during the school closure period but there may not have been enough evidence of student learning gathered to put a mark/grade on the report card.
 - A student may have recently joined the school community.
 - A student may have been unable to engage in distance learning for any number of reasons due to the exceptional circumstances related to COVID-19 and school closures.

Secondary Report Cards (Grades 9-12):

- Should you see an “I” on your child’s report card, this indicates insufficient evidence **if** your child did not have a passing mark prior to March 13th and your child was unable to participate in distance learning for any number of reasons due to the exceptional circumstances related to COVID-19 and school closures. If a secondary student receives an “I” in a course, this indicates that a credit has not been granted.

Gaining Access To Report Cards:

In early July, parents/guardians will receive a detailed email from their home school containing login credentials, instructions and a link to our secure web portal. This site will provide access to final report cards and Individual Education Plans. Parents/guardians with children at multiple schools will receive two emails with different credentials. Families will be receiving report cards electronically due to emergency school closures.

In rare circumstances where a family does not have access to internet or email, parents/guardians should contact the school administration to make alternate arrangements for report cards and Individual Education Plans.

Sending report cards home electronically is a new process for our Board so we appreciate your patience as we establish secure protocols.

Please do not hesitate to reach out to your school administration should you have any additional questions or concerns.

Sincerely,



David DeSantis
Director of Education