

Holy Cross Catholic Secondary School

Proclaim the Good News To All the World

Wednesday 19th September 2012

Library Resource Centre

6:30 to 8:00 pm

1. Opening Prayer

Chris Forster

2. **Catholic School Council Elections** The HC Catholic School Council forms an advisory body that provides ideas and opinions to assist the Principal and, where appropriate, the Board in their decision-making on educational issues. The advice is based on the general views of the school community and in the best interest of Holy Cross students. Membership of the Council reflects the diversity of the community and includes parents/guardians of students enrolled at the school, students, teachers, non-teaching staff, a parish representative, a community representative and the principal. The constitution of the council requires the election of the parent/guardian representatives to take place in September.

The following parents or guardians contacted the Principal before **September 18th 2012** and have agreed to let their name stand for election to the Holy Cross Catholic School Council: **Lynn MacKinder; Catherine Pollit; Saima Haque; Michelle Iliescu; Adam Check; Lori O'Connor; Lam Pho; Denise Clifford, Chris Murphy,**

Call for Nominations

Paul Walsh

| Position | Nomination | Elected/Appointed |
|----------------------------------|------------|---------------------------------|
| Chair person | | |
| Vice-Chairperson, | | |
| Secretary | | |
| Parent/Guardian Representatives; | | |
| Teacher Representative; | | Marie Gavan Knox |
| Non-teaching Representative; | | Chris Forster |
| Parish Representative; | | |
| Community Representative; | | |
| Students' Council; | | Caroline Lollar and Bhavik Vyas |
| Principal | | Paul Walsh |
| Others in Attendance | | Terri Daniel; Paul Melim |

Proposed Meeting Dates for 2012-13 (as recorded in the School Agenda) A minimum of 4 meetings must be held.

| | | |
|--------------------------------------|--------------|-----------|
| Wednesday 19 th September | 6:30 to 8:00 | Library |
| Wednesday 17 th October | 6:30 to 8:00 | Library |
| Wednesday 21 st November | 6:30 to 8:00 | Library |
| Wednesday 27 th February | 6:30 to 8:00 | Cafeteria |
| Wednesday 17 th April | 6:30 to 8:00 | Library |
| Wednesday 8 th May | 6:30 to 8:00 | Library |

3. Catholic School Council Promotion; Brochures and Portable Retractable Sign

4. **Parent Reaching Out (PRO) Grant:** Holy Cross has received 1 000\$ for a parent night regarding entitled **Teen substance use and abuse**, has been approved for the amount requested. The funds will be forwarded to your District School Board with the amount identified for your school council's application. The funds must be spent on the budget items described in your grant application by June 30, 2013 and reported on before August 31, 2013.

Please check the ministry website: <http://www.edu.gov.on.ca/eng/parents/reaching.html> in early Spring for details about the 2013-2014 PRO grants.

5. Holy Cross Parent/Adult Fund Raiser for Athletics Friday 9th November 2012 Rob Besselink

6. Catholic School Council Reports

a) Pastoral Report;

September Opening Mass- Thursday, September 13th "Triumph of the Cross": Our opening school Mass was celebrated by Fr. Leo Byrne and Fr. Jan Kusyk on Thursday, September 15th at 9:30 am.

Fr. Leo and Fr. Jan blessed the crosses for new students and commission the **Students' Council** and **Crusader In Community Service (CICS)** Executives during Mass. Fr. Leo, Fr. Jan and **Chris Forster** will visit each of the Grade 9 Home form classes after the Thursday Mass to give the blessed crosses out in the classes as they visit them.

Thanksgiving Food Drive (Monday 10th Sept - Thursday 11th October)

Friday 12th October Thanksgiving School Mass

Grade 10 "Body, Mind, Spirit" Retreats (Tuesday 16th - Friday 19th October)

St. Patrick's All Stars of Jamaica Visit to our schools (Sunday 28th Oct - Monday 4th November)

Jamaica Fish Fry @ Holy Cross on Friday 2nd November & a Concert at RND on Tuesday 30th October.

Holy Cross and Regiopolis-Notre Dame are holding a fundraiser in support of their February 2013 Mission Trip to Kingston, Jamaica. The teachers, parents, and students involved in the Mission Trip will be offering this "All-You-Can-Eat Fish-Fry" on Friday, November 2nd from 3:30 - 7:00 p.m. in the cafeteria at Holy Cross. **Mike Mundell** will be offering the main course with the salads, pastas, refreshments and desserts provided by the students, parents and staff from the trip.

Tickets are \$15.00 and are available from any of the Mission Trip participants or from the school chaplaincy offices.

b) Teacher's Report;

Marie Gavan Knox

Pre-school Orientation Last week of August;

Grade 9 Library Orientation: Every new school year we invite the Grade 9 classes to an introduction to the Holy Cross Library to give them information about our facilities and services. New students to our school will need to start developing advanced research skills and will need to become familiar with the resources available.

The library session involves a presentation and a short hands-on activity and should only take up half of a period. The library computers will be available for the remainder of that period should you wish to remain

Social Society will begin on Fridays starting the week of **September 17th**. We are looking for any students that may be having difficulties fitting in with their peers and not connecting with anyone at school or simply anyone who wants to meet new people. We are hoping to offer them a place to go at lunch time a couple of days a week.

School Improvement Planning

Classroom Visits by Guidance Teachers

Teacher Webpages

Computer Access for Students

TPM Individual Education Plans (IEPs)

Course Outlines on the Web

c) Students' Council Report:

Caroline Lollar & Bhavik Vyas

The 2012-2013 HC Students' Council Executive is composed of: Head Girl **Caroline Lollar**; Head Boy **Bhavik Vyas**; Senior Girl **Hannah Pho**; Senior Boy **Jesse Sibanda**; Treasurer **Andrew Pho**; Secretary **Ted Loukas**; and Communications Officer **Matthew Mark**, and staff advisor **Mr. Richard Coleman**.

The first order of business this month was **grade nine orientation** on **Friday, September 7th**, where grade nines were officially welcomed to the crusader community. Orientation took place during first and second period at **Woodbine Park**. A welcome barbecue was provided for all grade 9 students on Thursday, September 6th. (140 students have returned permission forms as of Tuesday 18th September)

This year's **picture day** was on **Tuesday September 11th**, students were looking your best for that day! The 32nd annual **Terry Fox Run** was held on **Sunday, September 16th** at **St. Lawrence College** at 1 pm.

On **Friday, September 21st**, Grade 9 students are invited on a **Retreat Day** at **Rideau Acres Campground!** Grade nines will be excused from their classes for the day, enjoy group discussions, be served lunch, and be spoken to by guest speaker **Andy Thibodeau** who is an inspiring, charismatic, and entertaining speaker.

Students in grades 9 and ten that may be interested in becoming a **Junior Rep** may apply for the position in the coming weeks.

Thanksgiving Food Drive: This year's **THANKSGIVING FOOD DRIVE** began on **Monday, September 10th** and will conclude on **Thursday, October 11th**. Whatever food we collect by then will be weighed and sent to the food bank. This year's Thanksgiving Food drive is for the **Partners in Mission Food Bank**, Period 1 Classes are encouraged to collect non-perishable food and or money up until **Thursday 11th October 2012**

Class/Visits Presentations:

d) Parish Representative Report:

e) Principal's Report:

1. Holy Cross Student Agenda 2011-12

Paul Walsh

| | |
|---|-------------|
| Welcome to Holy Cross | Pages 4 - 7 |
| Student and Parent Responsibilities | Page 8 |
| ALCDSB School Year Calendar | Page 31 |
| Code of Conduct | Page 11-16 |
| Non-smoking Policy | Page 18 |
| Uniform Policy | Page 10-11 |
| Preparing for Post-Secondary Destinations | Page 35-37 |
| What does Good Learning Look like? | Page 37 |
| School Maps | Page 38-39 |
| Parish Directory | Page 40 |

2012-13 Holy Cross Dates by Month by Day

2. 2012-13 School Year Start-up at Holy Cross

Admin

<http://hcss.alcddb.on.ca/>

3. Enrollment and Staffing

Paul Walsh

i) Enrollment as of September 10th, 1 187 plus 7 pre-registrations for S2 (Kids currently enrolled in Focus Programs in S1)

The following are the most current numbers as of Tuesday 11th September 2012:

| <u>Head Count</u> | <u>Grade 9</u> | <u>Grade 10</u> | <u>Grade 11</u> | <u>Grade 12</u> | <u>Total</u> |
|---|----------------|-----------------|-----------------|-----------------|--------------|
| | 271 | 262 | 276 | 398 | 1 207 |
| International | <u>2</u> | <u>2</u> | <u>8</u> | <u>4</u> | <u>16</u> |
| 2012 (August 29 th 2012) | 273 | 264 | 284 | 402 | 1 223 |
| 2012 (September 11 th 2012) | 266 | 251 | 282 | 388 | 1 188 |
| 2012 (September 17 th 2012) | 266 | 251 | 281 | 386 | 1 186 |

ii) Class Size Below 10-None Low Enrolment=<15 = 45 High Enrolment=> 30 = 24 of 227 S1 classes

iii) Holy Cross will be staffed on the number of students enrolled in the school as of October 31st, 2012 Although there are more classes this semester above 30 this semester we are unable to make any adjustments at this time due to our enrolment is under projection.

4. Holy Cross Graduation Rates

Paul

| <u>Graduation Year</u> | <u>Graduates</u> | <u>Grade 9 Year</u> | <u>Grade 9s</u> | <u>Graduation Rate (%)</u> |
|------------------------|------------------|---------------------|--------------------------|----------------------------|
| 2016 | | 2012 | 266 (140M + 126F) | |
| 2015 | | 2011 | 269 (126M + 143F) | |
| 2014 | | 2010 | 275 (127M + 148F) | |
| 2013 | | 2009 | 297 (143M + 154F) | |
| 2012 | 264 | 2008 | 280 (142M + 138F) | 94.3 |
| 2011 | <u>301</u> | <u>2007</u> | <u>311 (144M + 167F)</u> | <u>96.7</u> |
| 2010 | <u>305</u> | <u>2006</u> | <u>321 (182M + 139F)</u> | <u>95.0</u> |
| 2009 | <u>270</u> | <u>2005</u> | <u>302 (149M + 153F)</u> | <u>89.4</u> |
| 2008 | <u>302</u> | <u>2004</u> | <u>335(180M + 155F)</u> | <u>90.1</u> |
| 2007 | <u>295</u> | <u>2003</u> | <u>341(155M + 186F)</u> | <u>86.5</u> |
| 2006 | <u>268</u> | <u>2002</u> | <u>280 (129M + 151F)</u> | <u>95.7</u> |
| 2005 | <u>251</u> | <u>2001</u> | 290 | <u>86.5</u> |
| 2004 | <u>239</u> | <u>2000</u> | 269 | <u>88.8</u> |

5. HC Eco-schools Silver Medal Certification in 2011-12;

Chris

Significant strides in reducing our reliance on photocopying have been achieved.

| <u>Year</u> | <u>Expenditure (\$)</u> | <u>Savings (\$) from year to year</u> |
|-------------|-------------------------|---------------------------------------|
| 2006-07 | 62 481.00 | 6 451.00 |
| 2007-08 | 54 521.21 | 7 959.79 |
| 2008-09 | 47 130.74 | 7 390.47 |
| 2009-10 | 44 486.60 | 2 644.14 |
| 2010-11 | 42 292.62 | 2 193.98 |
| 2011-12 | 35 834.62 | 6 458.00 |
| 2012-13* | 25 000.00* | 10 834.62 |

*Projected cost based on a 1.1 cent cost per copy beginning this September, down from the 1.54 cent per copy in previous years of this contract term.

As a community we are striving to reduce our impact on the environment which will also allow more of our budget dollars to be allocated to Department Budgets to improve student learning and teacher practice.

Custodial staff closed the blinds this summer in all classrooms to gain a 1 to 2% reduction in energy costs by keeping the heat out and the cool in. We will continue this practice by closing their blinds at the end of the day to reduce our energy use at Holy Cross.

6. 2012 ALCDSB Facility Enhancement Process at Holy Cross: Facility Enhancement projects were not scheduled to be completed at Holy Cross this past summer. Staff are invited to submit ideas for the 2013 Facility Enhancement by the end of November 2012.

7. Welcome to New Staff Members: Our staffing for the school now appears to be nearing completion and we would like to welcome at this time the newest staff members: **Ms. Claire Bouvier** in the Arts Department, **Mr. Vince Stabile** in the Religion Department, **Mr. Greg Walker**, **Ms. Amber-dale Hudson** and **Mrs. Christine Garrett** with our Bridges to Community Program, **Ms. Julie Roantree** in our Physical Education and Health Department, and **Mrs. Kim Nowak** in Student Services.

8. College and University Presentations: The dates and times of the university presentations will be posted on the white board outside of Student Services, pages 35-37 of the School Agenda and appear in the September Newsletter. All sessions are held in the Lecture Theatre. Students are to sign up in advance for these sessions. All potential applicants will attend one of the **University Information sessions** scheduled for **Wednesday September 12th, 11:15 and 2:30**

The **College Information session** is scheduled for **Wednesday, October 3rd and October 10th at 11:00** in the Lecture Theatre.

Post Secondary Information Night: On **Wednesday, 26th September** the **Student Services Department** will host the parents of our fourth year students in the cafeteria who are looking at post-secondary options. Refreshments will be served. For more information contact Ana Cantarutti at X3415 or cantarut@alcdsb.on.ca

9. Early Semester I Report Cards and Parent Teacher Interviews:

Paul M.

On **Thursday 11th October 2012** Early Semester Report Cards for students will be distributed during period One. **All students are to receive a complete report that includes absences, lates report, learning skills and a personalized anecdotal comment for each of their courses.**

All Early Semester II Report Card data will be entered by **3:30 pm on Thursday 4th October 2012.**

- Teachers will select one of **three options** for the first statement in the **Comments** section (Student is progressing well; Student is progressing with difficulty; or Student's progress is at-risk) and then **add a follow-up statement** that captures a student's current achievement or efforts. Numerical (or level) grades are not included at this time. The student's level of achievement may be indicated within an anecdotal comment.

- Teachers will fill in **E, G, S or N** for **three** of the learning skills: **Independent Work, Responsibility, and Organization**. A statement indicating that the other three learning skills (**Collaboration, Self-Regulation and Initiative**) will be assessed at a later date will be included at the bottom of the report.

There will be two nights of Parent Teacher Interviews on **Thursday 18th October** from 3:30 to 5:30 and 6:30 to 8:30 and a second night on **Wednesday 24th October** from 6:30 to 8:30.

10. **KFLA Public Health presents Drive for Life;** *Drive for life* is an interactive program highlighting impaired and distracted driving prevention as well as alcohol and marijuana misuse prevention for grade 11 students.

Students learn the effects and consequences of alcohol and drug use on the body and how they relate to driving. They also learn strategies to manage situations where alcohol is involved. Students will learn that impaired driving includes use of alcohol and drugs as well as the risks involved with distracted driving.

Students are divided into groups and rotate through **four stations** where they participate in hands-on activities addressing alcohol poisoning, visual impairment, consequences of drinking and drug use, impaired and distracted driving, as well as the consequences of being arrested by a local police officer.



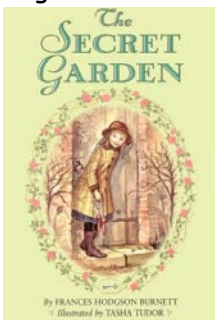
The presentations will take place on **Tuesday 2nd and Wednesday 3rd October** in the **Duffey Gymnasium and Lecture Theatre** during P1.

Drive for Life Presentation Schedule

| Tuesday 2nd October P1 | | | Wednesday 3rd October P1 | | |
|--|-----------------|-----------|--|------------------|-----------|
| 11A | Ms. C. Bouvier | 24 | 11H | Ms. K. Mulvihill | <u>26</u> |
| 11B | Mr. J. Burke | 21 | 11I | Mr. D. Orser | 22 |
| 11C | Mr. J. Drumm | 28 | 11J | Mrs. J. Pawliuk | 29 |
| 11D | Mr. J. Esford | 23 | 11K | Mr. P. Prior | 11 |
| 11E | Ms. N. Johnson | 15 | 11L | Mr. V. Stabile | 29 |
| 11F | Mr. M. Kallevig | 15 | 11K | Ms. K. Waller | 30 |
| 11G | Ms. K. LeSarge | <u>31</u> | 11M | Mrs. T. Airhart | <u>3</u> |
| 154 | | | 145 | | |

For additional information contact **Terrie Hoey** at **X3238** or by e-mail at hoey@alcdsb.on.ca

11. **Arts Department News;** This year's major Drama Club production is *The Secret Garden*. *The Secret Garden* is a Tony-award winning musical based on the beloved children's' novel by **Frances Hodgson Burnett**. It follows the story of Mary Lennox, a ten-year-old English girl growing up in India, but who is orphaned and sent back to England to live with her only remaining relatives, particularly her melancholic Uncle Archibald. Along her journey, she encounters a neglected 'secret garden' which, with the help of many characters, is brought back to life. In the process, her life and those around her 'blossom'. Characters are able to let go of the ghosts of the past which have haunted them, and realize that the love and care we have for one another is what truly transcends our own existence.



An introductory meeting was held on **Thursday, September 6th** during klunch; in room 246 for all those interested auditioning. Auditions took place on **September 10th, 11th, 12th, 13th** after school. All students were invited to audition.

Correspondence; i) **Teen Stress and Distress DVD** ii) **Building Parent Engagement packages**

- New Business
-
- Meeting Adjourned at or before 8:00

Next Meeting - Wednesday 17th October 2012 6:30-8:00 p.m. in the School Library

Holy Cross Catholic Secondary School Council Bylaw No. 2002- 01
<http://www.alcdsb.on.ca/~hcsc/HC%20Community/School%20Council/bylaw1.pdf>

A Bylaw respecting School Council Elections

WHEREAS Ontario Regulation 612.00 made under the Education Act requires that every School Council shall make bylaws that governs the election procedures and the filling of vacancies in the membership of the School Council;

WHEREAS the school community of Holy Cross covers a large geographical area;

WHEREAS the School council is to reflect the views of parents and Guardians representing a large number of students;

WHEREAS it is in the best interest of the students to have the School Council reflect the views of the School community;

WHEREAS it is in the best interest of the students that the School Council reflect the Catholic philosophy, ideals and virtue;

NOW THEREFORE the School Council of Holy Cross Catholic Secondary School hereby enacts as follows:

1. Definitions

1.1. "**Board**" means the Board of Trustees for the Algonquin Lakeshore Catholic District School board.

1.2. "**Chair**" means the catholic parent member elected by the School Council

1.3. "**Election Committee**" means a committee established by the current School Council with representation from parents, teaching staff, non-teaching staff, and students.

1.4. "**Parent**" includes a guardian as defined in section 1 of the Education Act.

1.5. "**Parent member**" means a member of a school council who is a parent of a pupil enrolled in Holy Cross but is not employed at the school and is elected in accordance with Ontario Regulation 612 and this Bylaw.

1.6. "**Parish Representative**" means a member appointed by the School Council in consultation with the parish priest and may or may not be employed by the Board.

1.7. "**Regular scheduled meetings**" shall mean the dates, time and locations established by Council at the first Council meeting of the new Council year.

1.8. "**Regulation**" in this Bylaw shall mean Ontario Regulation 612 under the Education Act or as amended from time to time.

1.9. "**School Council**" means the members of the Council as defined in this Bylaw

2. Membership of the School Council

2.1. **Parent members** shall make up the majority of the School Council. Council may from time to time set a maximum number of parent members.

2.2. The School Council may have a **Community** representative who is not employed at the school and is appointed by the School Council. A person who is employed by the Board cannot be appointed as a Community Representative, unless the other members of the School Council are informed of the person's employment before appointment.

2.3. The School Council may appoint a **Parish** representative and the appointment shall only be made by the School Council after consulting with the Parish priest (s). This person may or may not be employed by the Board at the school.

2.4. The **School Principal** or designate shall be a non-voting member of the School Council.

2.5. A **Student Representative(s)** as appointed by the Holy Cross Catholic Secondary School Student Council shall be a voting member(s) of the School Council.

2.6. A **Teacher Representative** as elected by the members of the teaching staff at Holy Cross shall be a voting member of the School Council.

2.7. A **non-teaching staff representative** as elected by the members of the non-teaching staff at Holy Cross shall be a voting member of the School Council.

3. Election Procedures

3.1. In May of the previous year, the current School Council shall establish a school council Election Committee to ensure a new council is in place within thirty (30)-days of the start of the school year in September.

3.2. No one standing for election, or the spouse of anyone standing for election, shall be a member of the Election Committee.

3.3. The Election Committee shall prepare, organize and carryout the election of parent members to the School Council.

3.4. The Election Committee shall, if required, receive appeals related to the school council election process or results and shall be resolved by the school council Election Committee. If the situation is not resolved, the school principal and the Chair of the outgoing council shall jointly make a final ruling.

3.5. If there are insufficient numbers of parents that let their name stand for election, so that the maximum number of parents members is not exceeded, those parent members will be deemed to have been elected to the position of parent member and no election is to be held.

3.6. The election of Parent Members of the School Council shall take place within the first 30 days of the school year at date fixed by the Chair.

3.7. The election is to be held by secret ballot in compliance with Ontario Regulation 612.00 or as amended.

3.8. A person is qualified to vote in an election of parent members if he or she is a parent of a pupil who is presently enrolled in the school at the time of election.

3.9. All individuals standing for election shall be notified of the results before the results are released to the school community.

3.10. The name of the successful candidates shall be made public.

3.11. The Parent members of the School Council shall elect the position of Chair(s) and Vice Chair.

3.12. The School Council shall elect other positions as defined from time to time by the Council such as Secretary, Treasurer, Committee Chair, etc.

4. Duties of Election Committee

4.1. The Election Committee shall:

4.1.1. Set the rules for the behaviour of candidates in the election campaign from the date of nomination to the announcement of the winners;

4.1.2. Provide nomination forms; Bylaw 2002-01 3

4.1.3. Ensure that the school community is notified of election procedures and election date(s), location, and time, at least fourteen (14) days in advance of the election;

4.1.4. Request a profile from all candidates and make these available to the electorate;

4.1.5. Conduct the election by secret ballot;

4.1.6. Count the ballots;

4.1.7. Help the principal notify all candidates of the results;

4.1.8. Except for the release of the names of the successful candidates keep all results and related information confidential;

4.1.9. The Election Committee shall keep on file a list of the candidates and the vote results for use in case of a vacancy.

4.2. The Principal shall assist the Election Committee in carrying out all aspect of the election.

5. Vacancies

5.1. In the event a vacancy occurs the Council at its own discretion may fill the position by appointment, call an election to fill the position or leave the position vacant. The Election Committee can provide the list of candidates and vote results from the last election to assist the Council.

5.2. If a vacancy of a parent member shall occur and Council decides to hold an election it shall notify the school community at the first opportunity through a school newsletter of the vacancy and solicit expression of interest to fill the position.

5.3. If an election is to be held it shall be in accordance with the election procedures of this Bylaw.

5.4. If a non-parent member vacancy should occur the position may be filled by election by those persons entitled to vote in section 2 of this Bylaw for the vacancy to be filled.

5.5. If a vacancy results in no student representatives on the Council, a representative shall be selected by the current Student Council of Holy Cross.

5.6. If a Council member is absent from two consecutive regularly scheduled meetings that member is deemed to have vacated their position and Council may fill the vacancy in accordance with this bylaw.

6. Term of Office

6.1. The term of office for a person elected or appointed to the School Council shall be from the later of a) The date he or she is elected or appointed; and b) The date of the first meeting of the school council after the elections held under section 4 and 5 of the Regulation in the school year, until the date of the first meeting of the school council after the elections held under sections 4 and 5 of the Regulation in the next school year.

6.2. A member of the Holy Cross School Council may be re-elected or reappointed.

7. Meeting dates

7.1. At the first meeting of the new School Council at the beginning of the year, the Council shall set the dates, times and locations for its regular meetings throughout the year. These meeting are deemed to be regularly scheduled meetings for the purpose of vacating positions in section 5.6.

7.2. Council may from time to time set special meeting dates, times and locations.

7.3. All regular and special meetings are open to the public.