

Archbishop O'Sullivan Catholic School

974 Pembridge Cr., Kingston, Ontario K7P 1A3

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flhpabos@alcdsb.on.ca www.alcdsb.on.ca/school/abos

Dear AOS Families,

We have a Retrieval of Students Personal Items protocol in place for families to safely enter the school. This temporary access to schools is to retrieve personal items, and it follows the local public health approved access protocols. Our plan will be to accommodate families on **Thursday, June 24** in an **alphabetical order** to facilitate the task for families with several children in the school.

Our schedule for Thursday, June 24 will be as follow:

Between 7:00 and 8:00 am-Open time

Between 8:00 and 9:00 am -Families with last names starting with **A & B**

Between 9:00 and 10:00 am - Families with last names starting with **C,D,E, & F**

Between 10:00 and 11:00 am - Families with last names starting with **G,H,I, J,K, & L**

Between 11:00 am and 12:00pm-- Families with last names starting with **M,N,O, & P**

Between 12:00 and 1:00 pm- Families with last names starting with **Q-Z**

Between 1:00 and 4:00 pm-Open time

We recognize that some families will be unable to attend at their scheduled time and ask that you consider one of the open time periods. If you're unable to access the school on our designated day please email the school at flhpabos@alcdsb.on.ca

We will also take this opportunity to **distribute student report cards**. If unable to attend, the report card will be mailed.

We ask that students please return any items borrowed during remote learning at this time (devices, textbooks, etc..).

All persons entering the school must be screened in advance of arriving at the school by completing this self assessment: [COVID-19 school screening \(ontario.ca\)](https://www.ontario.ca/covid-19-school-screening) and [sign-in \(pens will be available or you may want to bring your own\)](#).

Access is only to retrieve personal items and to return school resources.

- The preference is that one parent/guardian is on-site during your designated time block. If needed, you may bring your child to assist in identifying personal items. Only students in Grades 7 and 8 may access the school without a parent/guardian.
- The designated entrance will be the door closest to the parking lot (between the portable and the school) and the exit door will be by the front door. In case of rain, it will be through the exterior gymnasium doors.

Thank you for your continued cooperation, patience and support.

Lisa Bickerstaffe,
Principal