



Catholic Education Foundation

"Helping To Alleviate Poverty"

MINUTES OF MEETING OF THE BOARD OF DIRECTORS

Held on Monday, June 17, 2019
151 Dairy Avenue, Napanee

PRESENT:

Mr. Peter Radley, Community, Vice-Chair
Fr. John Brennan, Archdiocese
Mr. David DeSantis, Executive Director/Secretary
Ms. Wendy Hay, Principals/Vice-Principals Association
Mr. Terry Shea, Trustee
Ms. Kate Tindal, Treasurer
Ms. Kathy Turkington, Trustee

REGRETS:

Ms. Joanne Belanger, Support Staff Association
Ms. Sheena Cassidy, OECTA, Algonquin & Lakeshore Unit
Mr. Tom Dall, Trustee, Chair
Mr. Chris Horeczy, Catholic School Council Association
Ms. Amber-dale Hudson, C.U.P.E. Local 1479
Miss Andrea Brown, Student Representative

1. Opening Prayer and Welcome

Vice-Chair, Peter Radley welcomed the Directors and led the Directors in the opening prayer.

2. Approval of Agenda

MOVED BY: Wendy Hay

SECONDED BY: Father Brennan

THAT the Agenda as presented for June 17, 2019 be approved.

CARRIED

3. **Approval of Board of Directors Meeting Minutes of September 17, 2018**

MOVED BY: Wendy Hay

SECONDED BY: Father Brennan

THAT the Minutes of the Meeting of the Algonquin & Lakeshore Catholic Education Foundation held September 17, 2018 be approved.

CARRIED

4. **Appointments**

1. **Directors**

Mr. Gavin Cosgrove ceased his appointment as a Director effective January 29, 2019. Mr. Terrance Shea and Ms. Kathy Turkington will be replacing Mr. Gregory Speagle and Mr. Gavin Cosgrove as the representative for the Board of Trustees.

MOVED BY: Father Brennan

SECONDED BY: Wendy Hay

That Mr. Terrance Shea and Ms. Kathy Turkington be appointed as Directors of the Algonquin and Lakeshore Catholic Education Foundation effective June 17, 2019.

CARRIED

2. **Secretary / Executive Director**

Mr. David DeSantis has replaced Mr. Jody DiRocco as Director of Education for the Algonquin and Lakeshore Catholic District School Board.

MOVED BY: Terry Shea

SECONDED BY: Kathy Turkington

That Mr. David DeSantis be appointed as Executive Director / Secretary of the Algonquin and Lakeshore Catholic Education Foundation effective January 30, 2019.

CARRIED

3. **Appointment – Vice-Chair**

Peter Radley shared the requirements in accordance with the By-law No. 1, Article 8 “Election and Term” for the Algonquin and Lakeshore Catholic Education Foundation (Foundation) that the Chair and Vice-Chair sits for a two-year term, renewal for a second term (maximum term being four years).

Peter Radley called for nominations from the floor for Vice-Chair. Kathy Turkington nominated Peter Radley and asked if the incumbent Vice-Chair would have his name stand for a second term. The incumbent Vice-Chair, Mr. Peter Radley indicated that he would.

MOVED BY: Father Brennan

SECONDED BY: Terry Shea

THAT the term of office for the Vice-Chair, Mr. Peter Radley be renewed for a second two-year term.

CARRIED

5. Financial Statements for Approval

The Treasurer reviewed the Report to the Board of Directors and accompanying Financial Statements for the year ended March 31, 2019, as prepared by Wilkinson and Company LLP - Chartered Accountants. It is recommended that the Board adopt the audited financial statements as presented.

MOVED BY: Terry Shea

SECONDED BY: Kathy Turkington

That the Board of Directors of the Algonquin and Lakeshore Catholic Education Foundation approve the Independent Auditors' Report and the accompanying Financial Statements for the year ended March 31, 2019.

CARRIED

6. Appointment of Auditors

The Treasurer recommended that the Foundation appoint Wilkinson & Company LLP - Chartered Accountants as the Auditor on record for the year ending March 31, 2020.

MOVED BY: Wendy Hay

SECONDED BY: Kathy Turkington

That the Board of Directors of the Algonquin and Lakeshore Catholic Education Foundation approve the appointment of Wilkinson & Company LLP - Chartered Accountants as the Auditor on record for the year ending March 31, 2020.

CARRIED

7. Treasurer's Update

1. Revenue and Expenditure Report Summary

A detailed overview of the Revenue and Expenditure Report Summary for the 2-month period ended May 31, 2019 was given by the Treasurer.

The report was received for information.

2. Report of the Emergency Response Fund

The Treasurer provided a summary report on the Emergency Response Fund as at May 31, 2019.

The report was received for information.

8. 2019 Annual Director's Charity Golf Tournament

Mr. DeSantis updated the Board of Directors regarding the planning for the 21st Annual Director's Charity Golf Tournament that will be held on Thursday, August 22, 2019 at Loyalist Golf and Country Club in Bath. Details of the event were shared with the Board of Directors. Mr. Peter Radley indicated that he would be interested in volunteering this year.

The report was received for information.

9. **Other Business**

Wendy Hay is retiring at the end of this school year 2019.

10. **Next Meeting Date**

It was agreed that a meeting will be held either September 23rd or 30th, 2019. The Directors will receive an email communication regarding the next date. The meeting will begin at 5 p.m. with dinner available at 4:15 p.m.

11. **Adjournment**

There being no further business, the meeting was adjourned.



Peter Radley
Vice-Chair of the Board



Terry Shea
Director