

St. Francis of Assisi Catholic School



**Promoting Positive School
Climate and Well-being**



Preamble

The ALCDSB is dedicated to creating and promoting positive school climate and well-being in all our schools. Respecting the dignity of all persons by fostering trusting relationships through policies and practices that promote equity, inclusion and diversity are at the core of our Catholic values, the Board's spiritual theme of *Faith in Action* and our provincial *Catholic Graduate Expectations*. A positive school climate is directly linked to student success and well-being ensuring students are motivated to do well and will realize their full potential. We are committed to sustaining healthy and nurturing communities of belonging that are safe, caring and respectful and built on the principles of restorative practice and progressive discipline.

The ALCDSB and its school communities engage in a whole school approach in putting prevention and intervention strategies in place to facilitate a positive relationship between students, staff, parents and community partners.

I. Education, Awareness, and Outreach

St. Francis of Assisi Catholic School proclaims that all people are created in the image and likeness of God and, as such, have the right to be treated with dignity, respect and fairness. The school further recognizes that a whole-school approach to engaging the school community will help the School's efforts to address inappropriate behaviour.

To these ends, the School will utilise the Ministry of Education definition of bullying in communications with the school community:

In its communication efforts, the School will:

- Make known that a positive school climate is essential for student achievement and well-being
- Identify the factors that contribute to a safe, inclusive, caring, and accepting school climate.
- Support relationship-building and focus on promoting healthy relationships using a variety of strategies
- Educate parents and students regarding the differences between bullying, conflict, aggression, and teasing
- Explore and identify the underlying factors that contribute to conflict and/or bullying with the intent to facilitate programs aimed at resolving conflicts (i.e., *Restorative Circles, group counselling sessions with support of Youth Worker*)
- Work in partnership with parents and the broader school community to build awareness about the resources and pathways available.
- Be responsive to parental concerns and continue to build relationships and resiliency.

St. Francis of Assisi Catholic School will communicate and share with the school community, policies and procedures including the Board/School Code of Conduct, equity and inclusive education policy and guidelines for religious accommodations, procedures to address incidents of discrimination, progressive discipline approach, and promoting positive school climate and well-being.

1. The School will endeavour to increase education, awareness and outreach by using the following best practices:

- A whole-school approach to creating a safe and caring school.
- Religious and Family Life Education curriculum focused on building relationships.
- Progressive Discipline and Restorative Practices.
- Facilitate the continuation of a Peer Helper/Mentor Program in the school (Student Spirited Support Group).
- Morning announcements, newsletters items to promote awareness, social media posts and School Messenger
- Restorative Circles

2. The School has identified the following strategies to engage parents in conversations about promoting a positive school climate:

- Parent representation on Caring and Safe Catholic Schools Team.
- Presentations to School Council on bullying prevention and positive school climate.
- Ongoing training and presence of parent volunteers in the school involved with various educational initiatives.
- Promote regular communication and positive relationships with families and the school through varied methods i.e) Provide resources to parents/guardians about bullying prevention and supporting their child (ex: Ministry of Education pamphlets, Kid's Helpline, Health Unit)
- Completion of bi-yearly School Climate Survey.

II. Evaluation of Evidence

St. Francis of Assisi Catholic School recognizes that effective prevention strategies must be evidence-based.

The School will base its interventions, strategies, practices and programs on evidence from the school climate surveys and other relevant information. The school will take the following steps to assess prevention initiatives and strategies:

- Evaluate the evidence to determine the main areas of concern, and identify issues in the physical environment, determine current procedures, and assess the strategies in place based on results of the school climate surveys and other relevant information.
- Identify children and youth involved in bullying. The School will consider using a risk assessment approach in this process.
- Review and update the school's strategies as a result of gathering new information.
- Weekly meetings with educator teams to address the changing needs of our students to discuss strategies to best meet their needs
- Share the updated strategies with the school community.

Pre-evaluation strategy

1. The School's main issues of concern raised by students, staff and parents in the school climate surveys and based on other relevant information are the following:
 - Students report that bullying most frequently occurs on the school grounds
 - Ensuring that students can report incidents of bullying safely and in a way that minimizes the possibility of reprisal.
 - Ensuring that students build and maintain positive relationships through safe play and encouraging interactions.
 - Provide authentic opportunities for students to further learn about relationships and dealing with conflict
 - Creation and collection of student behaviour to determine trends and patterns of behaviour, triggers, next steps, etc.
2. The School's areas of focus with respect to the physical environment are:
 - Ensuring supervision of students inside the school and on school property through measures such as division of school yard into grade specific areas, use of peer helpers, out of bounds areas identified.
 - Provide opportunities for students to participate in various extra-curricular clubs/activities aimed at building community among students and staff.
 - Provide coping strategies for students to deal with conflict and provide a safe place for students who have difficulty on the year.
 - Frequent monitoring for student use of washrooms

3. The School's current processes for reporting on, responding to, supporting, and following up on issues are as follows:
 - Use of the Board's *Caring and Safe Catholic School Administrative Procedures*.
 - Ensuring restorative justice practices are understood by all staff and students and effectively implemented.
 - The use of Online Incident Report Forms.
 - Ensuring effective communication between staff members regarding incidents that occur in the school, including steps toward positive resolutions.
4. Based on a review of the school climate survey results and other relevant information, the following areas have shown success/improvement:
 - School climate is generally positive and inclusive.
 - Consistency among staff members in the use of approaches to negative behaviour.
 - We have seen an increase in the number of students who feel they have someone at school who consistently provides encouragement and can be turned to for advice. As a school we continue to focus on providing opportunities for students and staff to build positive relationships
5. Based on the school climate survey and other relevant data, the School proposes the following action plan to address areas requiring improvement:
 - Ensure consistent use of restorative practices across all classrooms, areas of the school and improve self-regulation strategies used by students (*Zones of Regulation*).
 - Ensure students feel valued by the adults in the school and that they are available and genuinely concerned about their well-being (positive interactions with students, consistent positive messaging by staff, saying thank you often, greeting students as they enter the school/classroom, positive role-modelling, etc).
 - Continue to build positive school spirit through community activities such as clubs, spirit teams, assemblies, theme days and leadership opportunities for students
 - Continued visibility of staff on the schoolyard and during nutritional breaks
 - Staff will continue to include the use of literature in the classroom that promotes equity, Catholic Values, inclusiveness and empathy (P.A.C.E.)
 - Continue to educate students about internet safety and cyber-bullying through classroom programming, assemblies, &/or presentations

- The school will provide additional opportunities for students to participate in variety of program in the school during lunch and recess times including the addition of clubs such as Minecraft, Robotics and STEM--programs

Post-evaluation Strategy

The School will reassess the results of subsequent school climate surveys to verify the efficacy of the positive initiatives implemented. The “post-evaluation phase gathers evidence to test the efficacy of the prevention, responses, interventions or supports provided in order for changes to be made, where necessary.”

Upon re-evaluation, the School will update the information in this template to reflect the effectiveness of its bullying prevention initiatives.

III. Policies and Procedures

The School recognizes that a whole school approach and the policies and procedures of ALCDSB are important for promoting positive school climate and well-being.

The School also recognizes that the goals of policy initiatives must address the areas of challenge identified in school/Board climate surveys and other relevant data.

1. The School will actively communicate its policies, procedures, and guidelines to the school community (including involving the school community in the review and/or development of policies, procedures, and guidelines relating to Caring and Safe Catholic Schools, by taking the following steps:
 - Link to school Code of Conduct:
<http://www.alcdsb.on.ca/School/stfa/About/Codeofconduct/Documents/STFA%20Code%20of%20Conduct%202019-2020.pdf>
 - Ministry of Education Provincial Parent Guide;
 - Athletics Code of Conduct;
2. The roles/responsibilities of the school community (students, staff, parents, and community members) are as follows:
 - To follow the standards of behaviour as outlined in the Code of Conduct
<http://www.alcdsb.on.ca/School/stfa/About/Codeofconduct/Documents/STFA%20Code%20of%20Conduct%202019-2020.pdf>

- To participate in a whole-school approach to positive school climate in order to ensure that schools are safe, inclusive, and accepting. The Ministry of Education Provincial Parent Guide link: <http://www.edu.gov.on.ca/eng/safeschools/code.pdf>.

IV. Prevention

The School recognizes that fostering a positive learning environment will help to reduce possible bullying, harassment, and discrimination incidents. The School is committed to taking steps to strengthen prevention measures.

1. The roles and responsibilities of the Caring and Safe Catholic Schools Team (which will be communicated to the school community) are as follows:
 - Team members are responsible for addressing issues identified in the School Climate Surveys and other related data.
 - Communicate issues and concerns at staff meetings and Catholic School Council meetings.
 - Review school policies, procedures, and routines as required.
2. From its evidence-based analysis, the School has identified the following practices and initiatives for promoting positive school climate and well-being:
 - a) Bullying prevention and intervention programs or activities that are evidence-informed and that address the needs identified by the Board or the School:
 - Restorative Class Circles
 - Kelsoe's Choices
 - Peer Helpers and Buddies
 - Student Bus Patrollers
 - Social Justice Committee (Intermediate Students)
 - School Eco Team
 - Kindness Initiatives (Pink Shirt Day, Caught Being Kind Boards)
 - b) Relationship-building and community-building resources that are present in the school, classroom and in the larger community:
 - Promoting connections to caring adults
 - Peer assistance and mentoring programs (School Spirited Support Group)
 - Pastoral ministry

- Youth Workers
 - Mental Health and Addictions Nurse
- c) Activities that promote a positive school climate:
- School-wide focus on gospel values and Catholic Graduate Expectations
 - School-wide social justice and charity initiatives
 - Spirit Weeks
 - Intramurals
 - Buddy Program & Kaliedascope
 - Prayer services, liturgical celebrations and school masses
- d) Awareness-raising strategies for students, e.g. social-emotional learning, empathy, developing self-regulation skills:
- Roots of Empathy
 - Zones of Regulation
 - Restorative Circles
 - Minds UP and Kids Have Stress Too
- e) Awareness-raising strategies to engage community partners and parents in early and ongoing dialogue:
- Presentation to Caring and Safe Catholic Schools Team and School Council on results from School Climate Surveys
 - Presentations by Community Police Officers
 - Sharing of school activities through newsletters
- f) Strategies for linking curriculum and daily learning for promoting positive school climate and well-being:
- School-wide focus on restorative practice as a whole-school approach
 - Fully Alive and Minds Up
 - Use of supporting documents related to Health and Physical Education curriculum as well as Mental Health and Well Being.
- g) Strategies to support and encourage role modeling by caring adults and student leaders within the School and school community:
- Catholic Student Council

- Peer assistance and mentoring programs; Regiopolis Notre Dame Senior Students acting as peer buddies.
 - Partnerships with Knights of Columbus
 - Guest Speaker
3. The School has identified the following learning and training opportunities for school staff and the school community that are needed:
- Annual training promoting positive school climate and well-being
 - Promoting Positive School Climate and Well-being pamphlet for parents (available at the Board's website www.alcdsb.on.ca);
 - Roots of Empathy
 - Promote social gatherings outside of the school day for staff

V. Interventions and Support Strategies

The School recognizes the importance of using timely interventions and supports with a school-wide approach.

1. To this end, the School will:
 - Use teachable moments within a progressive discipline approach to address inappropriate behaviour and consider mitigating and other factors.
 - Have in place processes and strategies to identify and respond to bullying when it happens.
 - Restorative Practices are in place to support prevention and intervention practices.
 - Communicate the progressive discipline approach to the school community and the procedures in place to support the student.
2. The School supports the use, in a timely manner and using a whole school approach, of the following evidence-informed interventions and support strategies:
 - Restorative practices
 - Discussion with Board Social Worker (Mental Health Leader)
 - Referral of students to school Youth Worker
 - Liaise with various community agencies as required

Bullying - means aggressive and typically repeated behaviour by a pupil where,

- a) the behaviour is intended by the pupil to have the effect of, or the pupil ought to know that the behaviour would be likely to have the effect of,
 - i) causing harm, fear or distress to another individual, including physical, psychological, social or academic harm, harm to the individual's reputation or harm to the individual's property, or
 - ii) creating a negative environment at a school for another individual, and
- b) the behaviour occurs in a context where there is a real or perceived power imbalance between the pupil and the individual based on factors such as size, strength, age, intelligence, peer group power, economic status, social status, religion, ethnic origin, sexual orientation, family circumstances, gender, gender identity, gender expression, race, disability or the receipt of special education ("intimidation")

For the purposes of the definition of "bullying" above, behaviour includes the use of any physical, verbal, electronic, written or other means.

Cyber-bullying

For the purposes of the definition of "bullying" above, bullying includes bullying by electronic means (commonly known as cyber-bullying), including,

- a) creating a web page or a blog in which the creator assumes the identity of another person;
- b) impersonating another person as the author of content or messages posted on the internet; and
- c) communicating material electronically to more than one individual or posting material on a website that may be accessed by one or more individuals.