



ADMINISTRATIVE PROCEDURES

MULTI-YEAR STRATEGIC PLAN (MYSP)

Purpose

The Multi-Year Strategic Plan (MYSP) is developed collaboratively by the Multi-Year Strategic Planning Steering Committee, the Administrative Council, Principals and Support Staff and is monitored, reviewed, and adjusted annually to achieve the goals related to spiritual growth and development of students and staff; student achievement and well-being; effective stewardship of Board resources, including human, spiritual, ecological and capital; and the delivery of effective and appropriate educational programs.

References

The Algonquin and Lakeshore Catholic District School Board Vision, Mission, and Values Statements
The Education Act and Regulations
Good Governance: A Guide for Trustees, School Boards, Directors of Education and Communities, 2018

Procedures

The Multi-Year Strategic Plan (MYSP) follows an annual cyclical pattern of implementation, monitoring, review, and adjustment. Five-year goals are established under the priorities of Faith, Equity and Well-being, Achievement and Innovation and Resource Management. Goals are supported by yearly developed strategies that are implemented, monitored, reviewed and adjusted annually in support of attaining the stated goals.

1. Development Process

- 1.1 During the time frame of each MYSP, the Goals, Actions and Yearly Strategies may be adjusted due to environmental and key performance indicator data by the Administrative Council in the May to July time frame of each year, with input from Trustees, Principals and Support Staff.
- 1.2 The draft version of each new MYSP is developed with the MYSP Steering Committee, Administrative Council, Principals and Support Staff in the school year in which the previous MYSP meets its conclusion.
- 1.3 Board approval of each new MYSP occurs at the June Committee and Board Meetings.
- 1.4 The MYSP drives the creation of the Board Improvement Plan for Student Achievement and Well-being (BIPSAW) for the fall of each school year. It is to be ready for implementation by the end of

October. The BIPSAW drives the creation and implementation of the School Improvement Plan for Student Achievement and Well-being (SIPSAW). The MYSP is shared at the Annual August Leadership Team Meeting, to provide Principals and Vice-Principals with the necessary information to ensure alignment with the School Improvement Plans during September and October. Draft SIPSAWs are due to Supervisory Officers in of the preceding school year.

2. Communication Process

- 2.1 The MYSP is posted on the Board website, school websites and all social media platforms together with updates that are posted throughout the year.
- 2.2 The Board of Trustees receives a mid-year update in January, and an annual review to assess the progress of the MYSP toward achieving its goals at the June Board Meeting.
- 2.3 The Director of Education reports to the community on progress towards achieving the goals outlined in the MYSP through the “Director’s Annual Report”, and the “Director’s Update” (published two times per year).
- 2.4 The Director of Education, through Administrative Council, references the pertinent Priority, Strategic Direction, Goal, Action and timeline Strategy that is being supported in reports that are tabled at Committee and Board Meetings.
- 2.5 Presentations by staff in support of an aspect of MYSP are made to the board of Trustees at the monthly Board Meetings.

Appendices:

Forms:

Associated Documents:

Approved: April 26, 2011

Reviewed: September 15, 2020