



"Helping To Alleviate Poverty"

## MINUTES OF THE ANNUAL GENERAL MEETING

Held on Monday, September 17, 2018, 5:00 p.m.  
151 Dairy Avenue, Napanee

### PRESENT:

FR. JOHN BRENNAN, ARCHDIOCESE  
MS. JOANNE BELANGER, SUPPORT STAFF ASSOCIATION  
MR. TOM DALL, TRUSTEE, CHAIR  
MR. JODY DIROCCO, EXECUTIVE DIRECTOR/SECRETARY  
MS. AMBER-DALE HUDSON, C.U.P.E. LOCAL 1479  
MS. SHEENA CASSIDY, OECTA, ALGONQUIN & LAKESHORE UNIT  
MS. WENDY HAY, PRINCIPALS/VICE-PRINCIPALS ASSOCIATION  
MR. CHRIS HORECZY, CATHOLIC SCHOOL COUNCIL ASSOCIATION  
MS. KATE TINDAL, TREASURER  
MR. PETER RADLEY, COMMUNITY, VICE-CHAIR  
MR. GREGORY SPEAGLE, TRUSTEE

### REGRETS:

MR. GAVIN COSGROVE, TRUSTEE  
MS. ANDREA BROWN, STUDENT REPRESENTATIVE

### 1. Call to Order, Opening Prayer and Welcome

The Chair, Mr. Dall chaired the meeting, welcomed the Directors and led the Directors in the opening prayer.

### 2. Approval of Agenda

**MOVED BY:** Gregory Speagle

**SECONDED BY:** Joanne Belanger

**THAT the Agenda as presented for September 17, 2018 be approved.**

**CARRIED**

### 3. Approval of Minutes from Annual General Meeting held September 18, 2017

**MOVED BY:** Peter Radley

**SECONDED BY:** Wendy Hay

***THAT the Minutes of the Annual General Meeting of the Algonquin & Lakeshore Catholic Education Foundation held September 18, 2017 be approved.***

**CARRIED**

### 4. Appointments

#### i) Treasurer / Director

Ms. Kate Tindal, Superintendent of Finance and Business Services will be replacing Mr. Robert Koubsky as the Treasurer / Director.

**MOVED BY:** Gregory Speagle

**SECONDED BY:** Joanne Belanger

**THAT Kate Tindal be appointed as Treasurer / Director of the Algonquin and Lakeshore Catholic Education Foundation effective September 17, 2018.**

**CARRIED**

#### ii) Director

Ms. Sheena Cassidy will be replacing Mr. Robert Giasson as the representative for the OECTA, Algonquin-Lakeshore Unit.

**MOVED BY:** Gregory Speagle

**SECONDED BY:** Wendy Hay

**That Sheena Cassidy be appointed as Director of the Algonquin and Lakeshore Catholic Education Foundation effective September 17, 2018.**

**CARRIED**

### 5. Chair's Report

Some key highlights of the year are:

- The Director of Education, Jody DiRocco continues to promote and strengthen our relationship with the United Way agencies to have payroll contributions directed to the Foundation by Algonquin and Lakeshore Catholic District School Board employees.
- Enhancing communication to the school system and the community in profiling the Foundation.
- The Emergency Response Fund continues to enable school administration to make application for those students and their families who are in need. Over the past school year, the Foundation has provided assistance to 115 students and their families totaling over \$41,700.
- The "Kids Helping Kids" campaign was established in 2008 and this system-wide event raised over \$3,400 in the spring of 2018.
- In July 2018, the Algonquin and Lakeshore Catholic District School Board held its annual Director's Charity Golf Tournament and \$20,200 was raised. The proceeds of that tournament will be presented to the Foundation at the regular Board Meeting of the Algonquin and Lakeshore Catholic District School Board on September 25, 2018.

## **6. Treasurer's Report – Financial Statements Approval**

The Treasurer reviewed the Report to the Board of Directors and accompanying Financial Statements for the year ended March 31, 2018, as prepared by Wilkinson and Company LLP - Chartered Accountants. It is recommended that the Board adopt the audited financial statements as presented.

**MOVED BY:** Sheena Cassidy

**SECONDED BY:** Joanne Belanger

***THAT the Board of Directors of the Algonquin and Lakeshore Catholic Education Foundation approve the Independent Auditors' Report and the accompanying Financial Statements for the year ended March 31, 2018.***

**CARRIED**

## **7. Appointment of Auditors**

The Treasurer recommended that the Foundation appoint Wilkinson & Company LLP - Chartered Accountants as the Auditor on record for the year ending March 31, 2019.

**MOVED BY:** Peter Radley

**SECONDED BY:** Joanne Belanger

***That the Board of Directors of the Algonquin and Lakeshore Catholic Education Foundation approve the appointment of Wilkinson & Company LLP - Chartered Accountants as the Auditor on record for the year ending March 31, 2019.***

**CARRIED**

## **8. New Business**

The Directors dialogued with the Executive Director on the process for handling emergency response requests to the Foundation.

The Foundation provides immediate financial assistance to impoverished children and their families through the Emergency Response Fund. Requests are submitted to the Director's office by the School Principal with a response within 24 hours. This assistance includes the provision of eyeglasses, EpiPens, medical supplies, food and clothing, transportation, and many other financial needs resulting from family crises.

## **9. Adjournment**

There being no further business, the meeting was adjourned.

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**Tom Dall**  
**Chair of the Board**

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**Peter Radley**  
**Vice-Chair of the Board**