



MINUTES OF MEETING OF THE BOARD OF DIRECTORS

Held on Monday, February 27, 2017 5:00 p.m.
151 Dairy Avenue, Napanee

PRESENT:

MR. TOM DALL, TRUSTEE, CHAIR
MS. JOANNE BELANGER, SUPPORT STAFF ASSOCIATION
MS. WENDY HAY, PRINCIPALS/VICE-PRINCIPALS ASSOCIATION
MR. ROBERT KOUBSKY, TREASURER
MR. PETER RADLEY, COMMUNITY, VICE-CHAIR
MR. TERRY SHEA, TRUSTEE
MR. JODY DIROCCO, EXECUTIVE DIRECTOR/SECRETARY
MR. GEORGE HININ, STUDENT TRUSTEE

REGRETS:

MR. GAVIN COSGROVE, TRUSTEE
MR. KEVIN FRENCH, C.U.P.E. LOCAL 1479
MR. BOB GIASSON, OECTA, ALGONQUIN & LAKESHORE UNIT
MR. CHRIS HORECZY, SCHOOL COUNCIL ASSOCIATION
MSGR. JOSEPH LYNCH, ARCHDIOCESE REPRESENTATIVE

1. Opening Prayer and Welcome

Chair, Mr. Tom Dall welcomed the Directors and led the Directors in the opening prayer.

2. Approval of Agenda

MOVED BY: Joanne Belanger

SECONDED BY: Terry Shea

THAT the Agenda as presented for February 27, 2017 be approved.

CARRIED

3. Approval of Board of Directors Meeting Minutes of September 14, 2016

MOVED BY: Wendy Hay

SECONDED BY: Joanne Belanger

THAT the Minutes of the Meeting of the Algonquin & Lakeshore Catholic Education Foundation held, September 14, 2016 be approved.

CARRIED

4. a) Appointments

MOVED BY: Peter Radley

SECONDED BY: Wendy Hay

That Mr. Kevin French and Mr. Terry Shea be appointed as Directors of the Algonquin and Lakeshore Catholic Education Foundation effective February 27, 2017.

CARRIED

b) Election – Vice-Chair - Algonquin and Lakeshore Catholic Education Foundation

Mr. Robert Koubsky shared the requirements in accordance with the By-law No. 1, Article 8 "Election and Term" for the Algonquin and Lakeshore Catholic Education Foundation that the Chair and Vice-Chair sits for a two year term, renewal for a second term (maximum term being four years).

With Mr. Terry Shea replacing Mr. Greg Speagle as a Director of the Foundation, the Vice-Chair role which Mr. Speagle held is currently vacant, therefore, Mr. Koubsky called for nominations from the floor for Vice-Chair and Mr. Peter Radley was the sole candidate nominated.

Mr. Koubsky asked if Mr. Radley would like to accept the position of Vice-Chair. Mr. Radley indicated he would accept the nomination.

MOVED BY: Joanne Belanger

SECONDED BY: Wendy Hay

THAT Peter Radley be appointed Vice-Chair of the Algonquin and Lakeshore Catholic Education Foundation effective February 27, 2017.

CARRIED

5. Treasurer's Update

a) Audit Findings Report and Financial Statements for the Year ended March 31, 2016

Mr. Robert Koubsky, Treasurer shared the Audit Findings Report and the Algonquin and Lakeshore Catholic Education Foundation's signed/bound copy of the Financial Statements that were approved at the Annual General meeting of September 14, 2016.

b) **Revenue and Expenditure Report Summary for the 10 Month Period – April 1, 2016 – January 31, 2017**

A detailed overview of the Revenue and Expenditure Report Summary for the 10-month period ended January 31, 2017 was given by the Treasurer.

6. **2017 Annual Director's Charity Golf Tournament Update**

Mr. Koubsky updated the Board of Directors regarding the planning for the 19th Annual Director's Charity Golf Tournament that will be held on Thursday, July 13, 2017 at Loyalist Golf & Country Club in Bath. Details of the event were shared with the Board of Directors.

7. **Report of the Emergency Response Fund**

The Treasurer provided a summary report on the Emergency Response Fund as at February 10, 2017.

The report was received for information.

8. **Promotion of the Foundation – Update**

Mr. Jody DiRocco provided an update on the proposed promotional activities for the Foundation. Ms. Jessica Salmon, Communications Officer has been working on several ideas to promote the Foundation, one being a promotional postcard that would be distributed through the system and would be available for functions to promote the Foundation. A graphic design company is in the process of developing a design of the postcard.

The Committee dialogued on further promotional activities that would either promote and/or raise funds for the Foundation. Some concepts discussed were:

- Approach a food retailer for a \$2.00 contribution at the cash register when customers are checking out.
- Increase presence of the Foundation at funeral homes.
- Approach the Archdiocese of Kingston of the possibility of having parishes, if they were so inclined, to allow parishioners to donate to the Foundation during Education Week.
- Promote planned giving and it was suggested that Wilkinson and Company could provide an overview to Trustees and the Foundation Board regarding the concept of what planned giving means (estate planning).
- Require key messaging "emotional tag" that resonates with the public, so they may consider giving to the Foundation.
- A tie in to the Foundation for students as part of their 40 hour volunteer hours.

9. **Other Business**

None.

10. **Next Meeting Date**

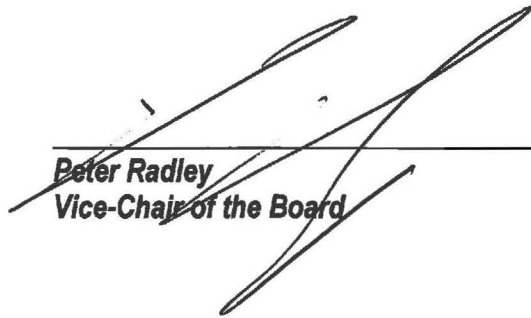
The next meeting will be held on Monday, September 18, 2017 at 5:00 p.m. Dinner is at 4:15 p.m.

11. Adjournment

There being no further business, the meeting was adjourned.



Tom Dall
Chair of the Board



Peter Radley
Vice-Chair of the Board