**Archbishop Francis J. Spence Catholic Teacher of the Year Award – 2018 Nomination Form**

**Criteria:**

**The Archbishop Francis J. Spence Catholic Teacher of the Year Award** will be presented annually to a Teacher who is a member in good standing of the Ontario College of Teachers; exemplifies the spirit of the Mission Statement of the Algonquin and Lakeshore Catholic District School Board; has rendered meritorious service to Catholic education in the Algonquin and Lakeshore Catholic District School Board; has been active in Catholic education during the current school year; has made an ongoing commitment and contribution to Catholic education; and is committed to the teachings of the Catholic Church through community and parish life.

The Teacher may be selected from any of the following designations: Classroom Teachers and Non-Classroom Teachers (Core French Teachers, Student Services and Resource Teachers, Special Assignment Teachers, Coordinators, School and Board Administration).

\*NOTE: Supporting documentation, such as letters of reference, may be added; however, **the entire submission may not exceed seven (7) pages**. Additional pages will not be considered. Input boxes may be reduced/expanded.

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| Submissions must be received by **Thursday, March 8, 2018 at 4:00 pm** to:  Selection Committee Chair of the Catholic Education Week Committee c/o Penny Scourse  Algonquin and Lakeshore Catholic District School Board, 151 Dairy Avenue, Napanee, ON K7R 4B2  Phone:(613)354-2255, Ext. 439 Fax:(613)354-0549 Email: [scourse@alcdsb.on.ca](mailto:scourse@alcdsb.on.ca)  All submissions become the Property of the Algonquin and Lakeshore Catholic District School Board and cannot be returned. |

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| NAME OF NOMINEE: | WORK SITE: |
| POSITION: | |

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| NOMINATED BY: | EMAIL: |

Nomination submissions should be brief, factual statements of the nominee’s contribution to faith and education under the following headings:

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| **Exemplifies the spirit of the Mission Statement of the Algonquin and Lakeshore Catholic District School Board:** |
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| **Has rendered meritorious service to Catholic education in the ALCDSB:** |
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| **Has made an ongoing commitment and contribution to Catholic education:** |
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