

**Regiopolis-Notre Dame Catholic High School  
Council Meeting  
Minutes**

**Tuesday, November 27<sup>rd</sup>, 2018  
6:30 p.m. – RND Library**

**Attendees:**

**Lillie Shillington, Nicole Szumlanski (Secretary), Joanna Besselink (VP), Terri Daniel (Principal), Nick Woolley (VP), Jennie Izatt (Student Council), Aidan Canty (Student Council), Chantel Lavoie (Vice Chair), Janie Jang, Mary Howlett, Joan Gowsell, Chris Mazzeo (Teacher Rep.)**

**Regrets: Mary Elaine Cardie, Lesley Kendall, Patty Jansen, Alain Carrier (Chair), Judy Forte, Anne Marie Levac**

1. Prayer. Provided by Ms. Chantel Lavoie
2. Welcome & Introductions: the entire group
3. Review of last School Council Meeting Minutes October 23<sup>rd</sup>, 2018 for approval. Motion to approve: Lillie Shillington, seconded Joanna Besselink
4. Recurring Business. Updates and reports.
  - a. Student Council Report

**Past events:**

October 31<sup>st</sup>: Halloween Pumpkin Carving

- Homerooms had the opportunity to enter a pumpkin carving contest.
- Voting was held in the commons.
- Winning classroom won pizza.

Oct 25<sup>th</sup>: Blood Bus

- Students had the opportunity to sign up and donate blood.
- Students took a bus from school to Canadian Blood Services and back to school.

Nov 6<sup>th</sup>: Brett Ullman

- Gave parents information about raising their children.
- Student council set up a blood booth table.
- MHA was present.

Nov 7<sup>th</sup>: Remembrance Day Ceremony

- Helped set up.

- Read Prayers of the faithful.
- Band and Choir preformed.

Nov 7<sup>th</sup>: Self Care Workshop

- Students had the opportunity to build a self-care routine.
- Students learned of the importance of self-care and how to integrate it into their lives.

Nov 15<sup>th</sup>: Voting for Semi Formal Theme

- Students were given the opportunity to vote for their semi formal theme at lunch in the commons.

### **Future Events**

Nov 29<sup>th</sup>: Movie Night

Dec 12<sup>th</sup>: Student Senate

Dec 17-21<sup>st</sup>: Christmas Spirit Week

Feb 22<sup>nd</sup>: Semi Formal

Grad Photos

b. Student Generated Funds Report: Circulated to group for review.

c. Pastoral Care Team Report

- Last week - Chris Bray on Tues. and "Live Different" on Thurs. (Gr 9's)
- Toronto Street retreat Nov. 14th with SHSM Non-Profit and St. Teresa's in Belleville was a very positive and moving experience for all involved.
- Peace Quest youth day Nov. 8th was a very well organized and interesting event attended by some of our Cadets.
- FIAT had great success with the "Food for Thought" food collection for "Friends of the North" last week. Because Kingston is the hospital base for communities on the west side of James Bay (Moose Factory, Attawapiskat and Kashechewan), there is a plane that flies in 5 times a week, and on the return trip it can take 4 large shopping bags to the elders of these communities to distribute as they see fit. Some have started food banks, others collect and distribute for Christmas baskets etc. This is a nice new local Kingston connection!
- The Advent collection begins shortly!
- We hope to do a "One Day Food and \$ Drive!" on Thurs. Dec. 13th. There would be lots of reminders and an email message home, and then the grade that brings the most on that morning to the common will (Hopefully, if it's Ok with Ms. Daniel) get a non-uniform day on Fri. the 14th. We'll also invite classes to sign up to sponsor a family for a Christmas Food Basket and turkey gift certificates and toys for the toy drive. Each class who participates will be entered in a draw for a food prize that SC has offered to provide. Food will be distributed by Dec. 20/21.

- Advent- Christmas school mass will take place Wed. Dec. 19th at 9:30 in the CND Gym.
- Period 4 Grade 10 classes are presently signed up to come to the chapel over the next few weeks to participate in a short presentation and workshop/prayer about Healthy Relationships and chastity. Friar Jim will be meeting with students from the P4 Religion class on Wednesdays for the opportunity for Reconciliation.
- SC has initiated a prayer service on the Mondays of Advent. Classes will be invited to sign up to sing the Advent song and light the candle each week in prayer. A great group this SC!
- Mrs. Ows' grade 5/6 students (St. Martha CS) will be stopping by the Chapel before the Musical on the 6th. So nice to play host to our elementary students. They are always welcome!
- Dec. 14th - we hope to find some volunteers to help out at St. Vincent de Paul for a few hours.
- Bereavement group begins this week.

d. Teachers' Report

**Student Services:**

- University Applications: The deadline for Ontario secondary school students to submit completed online applications to OUAC (Ontario University Application Centre) is January 16th, 2019. Ensure applications are done before the Christmas holidays.
- College Applications: Applications received and paid for on or before February 1st, 2019 will be given equal consideration by the colleges. Because of the high volume of applications received each year, RND students are strongly encouraged to complete their application prior to the Christmas Holidays. After February 1st, 2019, applications are still processed but will be considered by the colleges on a first-come, first-served basis. It is unlikely that an application for a highly competitive program to be considered after the deadline.
- Co-Op: Semester 2 Co-op students should be searching for an appropriate co-op placement with the help of family and friends.
- Dual Credit: There are limited spots still available in some dual credit courses. If interested, please contact Ms. Lott.
- Grade 8 Visits: Guidance counsellors will visit partner schools of RND during the month of December. Students will be provided with registration packages and direction for the course selection process for the 2019/2020 school year. **Completed registration packages are due in Student Services by Thursday, January 31st, 2019.**

- **Action:** A question was asked by a parent about guidance counsellors coming to other schools to visit and present? Joanna Besselink will ask Colleen about visiting other schools and will provide us with a response about this.
- **Grade 8 Night:** Parents interested in learning more about what Regiopolis-Notre Dame CHS has to offer their children should attend Grade 8 Night on **Wednesday, January 16th, 2019**. An information session about the International Baccalaureate Program will be from 5:30 to 6:20pm in the Upper Room. The general information portion of the evening will be from **6:30 to 7:30pm** in the Cafetorium, and it will be followed by an open house from 7:30 to 8:30pm.

A discussion occurred about the timeframe for the Grade 8 Parent Night and the timing as it was later than other schools last year. This year it is earlier than 1st year

- **After School Tutoring:** This Tuesday will be the last day for Queen's tutors for the 2018 year. They will pick up again in the new year in Room 101.
- Academic awards assembly has held

#### **Special Education:**

- Teachers are in the process of submitting referrals for Psycho-educational assessments. All referrals will be reviewed by the department and administration before sending them onto the school board's psych team.
- The summative exam period runs from Jan 24th - Jan 30th. SERTS will consult with students individually about accommodations for their exams in the weeks prior.

#### **Athletics:**

- The fall season has wrapped up. RND enjoyed great success this season with several teams competing at the eastern Ontario and Ontario levels.
- The winter season is underway. RND is fielding the following teams (Jr and sr boys basketball, jr and sr girls volleyball, wrestling, boys and girls hockey, badminton, swimming, and curling).

#### **Arts:**

- Staff and students having been working tirelessly on preparing for the production Into the Woods. The play runs nightly from Wednesday through Saturday, December 5th through 8th. Curtain is at 7pm. Tickets are \$20 for adults and \$12 for students. There is

a special matinee presentation at 1:30pm on Saturday, December 8th.

**International Baccalaureate:**

- An information session for parents of current IB students (grades 9-12) will take place Nov 28 from 7-8pm. A brief overview of the program followed by a Q&A will take place.

Clubs:

- Improv Team: Improve Friday ran last Friday at lunch and will run again the Friday before Christmas break.
- RND Robotics: continues to meet at lunch, but participation has decreased in the last few weeks. Mr. Polling and I are brainstorming ways to bolster the program for the future.
- Book Club: The first book club discussion took place at lunch on November 15th. The book discussed was "The Giver".

e. Principal's Report

- Fall sports seasons wrapped up successfully – proud of the efforts of all athletes and coaches. Our senior boys' volleyball team captured KASSAA gold and went as far as the consolation semifinals at OFSAA. The senior boys' football team were consolation champs at KASSAA. Nathan Nowak capture fourth place at Cross-Country OFSAA.
- Report cards went out last week – our Student Success Team has been meeting with students needing to tweak something about their learning. Hopefully, there are many glowing report cards on fridge doors!
- Come to the musical! Into the Woods, opening December 5th.
- Judy Forte will be retiring in the new year.  
**Action: A new non-teaching rep. will be chosen for school council, more to follow.**

5. Old Business.

- a. After Action Review – Mr. Brett Ullman's presentation Nov 6<sup>th</sup>, 2018. Report below.  
**Action: Monies spent for event will be added when invoices come in.**
- b. Timeline for School Council main events and councils and Terms of References will be distributed electronically for comments (Action Chair). **Action Deferred: February 5<sup>th</sup>, 2019**
- c. Consolidation of action points from School Year 2017-18 (Chair)  
**Action Deferred: February 5<sup>th</sup>, 2019**

- d. Discussion regarding Anna Rider's proposal for the screening of Over 18 during the April 8-12, 2019 timeframe. The date that was discussed possibly having this event is Tuesday April 11, 2018.  
**Action: Nicole to contact Anna Rider's about the date and logistics of setting up this movie viewing. A committee will be setup in Feb to arrange the event. Action: Terri to connect with the board to see if we can have a catholic youth worker and possibly someone who works on the human trafficking working group. Also, we would like to ask the community police officer attend to talk to the group.**
  - e. Awards/Recognition for former Council members who provided a significant contribution.  
**Action: Defer until Feb 5<sup>th</sup> meeting: Alain**
6. New Business.
  - a. Catholic School Council Association – EAST meeting attended by the Chair on October 24<sup>th</sup>, 2018. The Chair will send an electronic summary of main takeaways. Alain attended this meeting.  
**Action: Defer report until Feb 5, 2018: Alain**
  - b. Grade 8 Night: School Council involvement: We discussed that we could have Alain speak again at this event, place a magnet in the package and possibly a flyer advertising the parent event in April and how to reach school council (webpage, Facebook etc.) **Action: Alain to talk to Terri about coming to speak. Terri to put magnets in each package and Nicole to design a flyer.**
7. Correspondence. Standard mail and emails: None
8. Arising Business from the Floor. Round table: None
9. Next Meeting date. Tuesday, February 5<sup>th</sup>, 2019 at 6:30 pm in the RND High School Library.
10. Adjournment (including Prayer leader for next meeting): Lillie Sillington will bring a prayer for the next meeting.  
Motion to Adjourn: T. Daniels, seconded: C. Lavoie

**5 (a): Brett Ullman Summary: Submitted by N. Szumlanski: Nov 27<sup>th</sup>, 2018**

**Event occurred on Tuesday, Nov 6<sup>th</sup>, 2018**

**Preplanning:**

The Pro-grant proposal committee included: Nicole Szumlanski, Lillie Shillington, Chantal Lavoie, Patty Jansen were the steering committee and met on Oct 3 to discuss the organization of the event evening.

Lillie Shillington with the guidance of Terri Daniels wrote up the Pro-Grant proposal with the idea of showing arranging Brett Ullman to come and speak to the school community

**Oct 3 meeting: Task List for Night of the Event:**

**Marketing:**

Lillie:

- email Terri to ask about posters for both students throughout the school and for the parent event for distribution at parent-teacher night, school council on Oct 23 and for distribution by parents to be placed in (libraries, grocery stores) please send electronic copies to working group members
- ask Terri to put an ad in the next school newsletter
- ask Terri to place it on the electronic sign
- Email Brett Ullman to ask about possibly having a media interview (maybe ask Terri too as the board may need to approve)
- Email Brett to ask him about what he needs son the day of events
- Write an email template to send to feeder schools along with the poster (who send this Terri?)

Nicole:

- Place a Save the Date on RND Council FB account
- Email Terri to ask if they can put something up on the Regi Website
- Ask Terri if Regi can tweet something about the event
- Ask Terri if they can put something on Regi FB
- Ask Gareth and Hannah if they can put something on Student Council FB, Instagram and Snapchat
- Also, ask them if they want to have a table at the night event to promote blood donor clinic for students or any other promotions to parents
- Ask Terri if she can locate the school Council magnets and banner for Oct 18/23 parent-teacher night

## **Packages for Parents:**

Patty:

- To contact Student Mental Health Ambassadors to ask if they would like to have a table at the event.
- To compile give away packages (40-60)
- To contact: CMHA, Youth Diversion, Malby Centre, the Boys and Girls Club and KFL&A PH about providing us with some literature to make 40-60 bags to take home (mental health-themed)
- Place a school council meeting magnet in each bag

Chantal:

- Contact Pastoral Care Lead Mary Elaine at Regi: to see if we can send out information about this event to be placed in the Churches' bulletins
- To buy food for the event: Water, Drink boxes, snacks

## **Tuesday, Nov 6, 2018, at 6:30 pm: Summary**

On the day of the presentation approx. 350 students and their teachers came down in the afternoon to the cafetorium to listen to Brett Ullman speak (the number of students attend based on the teacher deciding on whether the class can manage this time away from class).

That evening chairs were set up by students in the cafetorium. School council and set up the refreshments (cookies, drink boxes, chocolates), business card magnets to hand out and handed out a package or resources. (Maltby Centre, KFL&A Public Health, Youth Diversion) The Mental Health Ambassadors set up a display table.

Students from the student council set out Regi clothing to sell and information about blood donation. There were approx. 60 parents, a few students and teachers who came to the presentation. The evening began with an introduction from Alain and Brett started at approx. 6:45 pm and spoke for 60 minutes.

Alain, the school council chair concluded in thanking the Brett Ullman for coming and the Student council presented him with a Regi Scarf. Alain thanked the organizing committee, Terri, the staff and the parents for coming and then reminded parents about our upcoming School council meeting on Nov 27.

Financially, the school council funds (parent involvement grant) that Catholic Council receives paid for the presentation. \$1150.00 (?) Brett's cost.

Nicole Szumlanski