**Parent Council Minutes**

December 12, 2017 – 6:00 pm

**Attendance**  
*Mrs. Hulton, Mrs. Healey, Mrs. Carriere-Roth, Ray Callery, Melissa Cassibo, Erin Brown, Ashley Baldwin, Michelle Hannah, Kristen Wilson (Guest)*

1. **Meeting called to order:** 6:00 pm
2. **Opening Prayer**: Recited together as a Council
3. **Potluck Dinner to Celebrate the Season**
4. **Approval of the Agenda**
   1. Additions to the Agenda:
      1. *Christmas Dinner* provided by *Parent Council* to be held Wed., Dec. 20
      2. Baseball Fundraiser – Set date
      3. Adding additional support for Treasurer Duties - Michelle Hannah
5. **Adoptions of Minutes** – no minutes to review at this time – Approve at next meeting
6. **Presentations:** N/A
7. **Outstanding Items/Business Arising from Minutes**
   1. Thank You letter – Terry Fox Run – Spring Meadow Orchard ~ Card was sent out this week from Parent Council by mail.
8. **Treasurer Report** – Revenue/Expense update for Year-to-Date
   1. Opening Balance of school year: $9,584.16 as of December $14,867.13
   2. Discussed about putting funds aside for bigger expenses in future
9. **Community Requested Agenda Items**
   1. 2017-2018 Fundraising & Volunteers
      1. Hot Lunch Program Update: Going very well
      2. Christmas Greenery Sales Review – Great Reviews! To be cont’d next year
      3. 2018 Fundraising Schedule – work on date to set for Baseball Fundraiser in May, book a volleyball fundraiser in the fall.
      4. Looking at possibly doing the spaghetti dinner up and going again
   2. Church/School Music Project – Students to be recorded for church music. This will be rescheduled February/March
   3. Circulation of email – approval to release contact information – ongoing
   4. Confidentiality Agreements/police checks – all attendees signed the Confidentiality Agreement, police checks that are needed to be updated to get handed in ASAP
   5. Online clothing purchases – low sales. Going to try again in spring.
   6. Pending Retirement – Council Involvement – discussed in meeting.

Farewell to Mrs. Craigen at the school Wednesday, January 31, 2018 at 1:30

Welcome Mrs. Clement as the new secretary!

* 1. *Christmas Dinner* provided by *Parent Council* to be held Wed., Dec. 20, turkeys have been donated, parent council/volunteers are donating other food needed. Extra like cutlery, plates will be expensed. Max $100
  2. Baseball Fundraiser – Great success from last year, going to continue for an annual event, Melissa Cassibo to look into setting the date in May.
  3. Adding Michelle Hannah for additional support with Melissa Cassibo for Treasurer Duties – Approved by parent council, Mrs. Hulton.

1. **St. Patrick’s Parish Council Representative**
   1. Alter Server Program/Training – not enough recruitment
   2. Junior Liturgy – nothing to report
2. **Teacher Representative Report** – Mrs. Carriere-Roth: Busy time of the year, nothing to report
3. **Principal/Vice-Principal Report**
   1. Graduation – need to look at setting funds aside for that
   2. School Community - suggested a Speaker Brett Ullman
      1. Other suggestions made – movie night/day for families at the Napanee Theatre
      2. Spaghetti dinner?
   3. Ball Hockey Tournament for grades 4-6 COED – early January 2018
4. **Chairs update and Report** – none to report
5. **Future meeting Dates**
   1. Wednesday, January 24, 2018 at 6:00 pm
6. **Adjournment:** Meeting adjourned at 7:30 pm