University Application Presentation

1. Remind students of dates – Deadline for applying to university is January 16, but ideally, applications should be ready by Dec. 15.
2. Go to OUAC and choose 101 file – choose 'apply now
   - You can browse ahead of entering the application by clicking 'browse programs'

3. Create a OUAC profile and password
   - Make sure you use an email you will check regularly
   - Do not create a 2nd account if you created one last year – use last year's username and password
   - Keep all passwords in a file – you will be asked to connect to each individual university once your application is sent, and you will need your OUAC reference # to accept an offer in May.
4. OUAC welcome page – put in your PIN, mident #, and student # (found in the letter)
5. At the end of each page, 'save and continue', and then check over the information. You can go back and change information
6. Personal information – some info may already be filled in, but make sure info is correct.
7. Contact information – verify your email (go to your email and click the link to verify it). Also, check to make sure your current information is accurate
8. Academic background – make sure you indicate your years in high school, years in Canadian school and that you attend HC in Kingston.
9. Browse Programs – gives info on admission requirements and other requirements that you may need to do after you apply. Choose the major, start date, coop, colleges, etc.
   - Show U of T, Queens
10. You can choose 3 for $150, extra choices are $50. You can add more choices later after you submit the application, but if you wish to change, that may also cost an extra $50.
11. Rank your choices – make sure that if you are choosing 2 or more at the same university, you put your first choice as #1. Some schools will only look at your first choice, and then consider you for the second if you do not qualify for the first. Some schools will also offer you an ALTERNATE offer, if you do not qualify. The alternate offer is something close to what you have chosen – not all universities offer alternate offers (TRENT). If you are choosing all different universities, the order does not matter to the universities. It only matters if you have chosen the same university for 2 or 3 choices.
12. Make sure you indicate if you applied last year – only returners need to do this.
13. Check your high school info and grades – make sure you indicated HC Kingston so that it connects with our Maplewood system. If there are no marks indicated here, let your counsellor know.
14. Review and Submit – it will review all sections and you need to verify at the end that all is correct. Once you submit this sections, you will not be able to go back on until payment is confirmed (1-3 days).
15. Print your OUAC Reference # - you will need it for when you accept your offer

16. Now universities will be informed that you applied, and they will connect with you by your email and direct you to access the student portal of the university, and may have more directions for you. Make sure you keep in mind each university deadline for things like a portfolio, audition, PSE, student profile, etc…..
17. Universities outside of Ontario – some are connected to OUAC. Once you have your OUAC reference #, the out of province university will ask for your permission to access your transcript using your OUAC reference #. Some universities will need you to send the transcript separately.
18. You can log in and out any time – it will save your info.

19. Have a plan "B" – choose a program that you would accept if you do not get in to your first or even second choice. (College, return to HC, work) Make sure you have the marks that would allow you to get in to your alternate plan.

20. Extenuating circumstances – It you end up a situation this year that significantly affects your marks that would be out of the ordinary (family situation, significant illness) – each university has a process and you would need to provide supporting documentation

21. University Information Fair – November 6 @ 6:30 at Frontenac SS