

Completion of Community Involvement Activities

Student _____

School *Holy Cross Catholic Secondary School, 1085 Woodbine Road Kingston, ON K7L 4V2*

Please submit this form to the school when you have completed 40 hours of community involvement activities, or when the principal requests it.

Activity	Number of Hours	Date of Completion	Location & Telephone Number	Supervisor's Name (signature)

Total Hours

Student's Signature

Date

Parent's/Guardian's Signature

Date

Pursuant to subsection 29 (2) of the Municipal Freedom of Information and Protection of Privacy Act, the personal information collected for the purposes of the Community Involvement Program is collected under the authority of the Education Act, and will be used for the ongoing administration of appropriate community involvement placements.

For Office Use Only: _____ completion has been noted on the student's OST _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Signature of School Official Date </div>	
--	--

List of Activities That Are Eligible

Community Activities

- **Hospital/Medical Organizations:** Candy Strippers, Health related donor drives, Blood Donor Clinic, Quinte Therapeutic Riding Association, hospital activities
- **Leadership Youth Groups:** Church Youth Group, Cubs, Beavers, Scouts, Girl Guides, Brownies, Cadets: Air, Army, Sea (community service component), Crusaders in Community Service (CICS)
- **Food Banks/Meal Services:** Martha's Table, Loretta Soup Kitchen, Christmas Food Hampers, Food Drives, Meals on Wheels, Gleaners Food Bank
- **Nursing/Retirement Homes Services:** Shut-in visitations, senior citizen service work (i.e. Fall leaf collection), friendly visiting of seniors in their homes –one-on-one, various senior service activities
- **Parish Services:** Knights of Columbus, Catholic Women's League (C.W.L.), Junior Liturgy programs, Share Lent
- **Community Services:** Service clubs, Habitat for Humanity, St. Vincent de Paul Society (canvassing), Festival of Trees, United Way, Retreats (organizing and assisting), various service activities for challenged people, Gabriel Home, Youth Shelter, Salvation Army, Amnesty International, C.F.B. Volunteer Activities, Community Sport Coaching, Kingston District Association for Community Living, H'Art Studio, Ontario Special Olympics, Extend-a-family
- **Environmental Action Work:** Holy Cross Sierra Club, Community Clean-Up, Third World service learning trips, City Hall (clean-up)
- **Educational Services:** Athletics (contribution of time e.g. coaching), Peer Tutoring, Life Skills buddies, school assistance (secretarial support), Early Childhood Care Services
- **Miscellaneous:** Charity canvassing Clothes Drive, free babysitting services, gift wrapping service at malls, organizing craft and bake sales for fundraising support, agricultural activities

School Activities

- Student governance – preparation and implementation of student council for school and community activities
- Organizing and assisting with school activities – Grade 9 welcome; school arts show; sports meets; drama festival; fundraisers, food drive; science fair, guide for Parents' Night.

Activities for Individuals

helping shop	hospital visits	shoveling snow	tutoring
transcribing	reading letters	chronic care	reading buddies

List of Activities That Are Ineligible

STUDENT ACTIVITIES ARE NOT TO DISPLACE PAID WORKERS

The Ministry of Education has developed a list of activities that may not be chosen as community involvement activities. These are referred to as ineligible activities. An ineligible activity is an activity that:

- Is a requirement of a class or a course in which the student is enrolled (e.g., cooperative education portion of a course, job shadowing, work experience);
- Takes place during the time allotted for the instructional program on a school day. However, an activity that takes place during a student's lunch breaks or "spare" periods is permissible;
- Takes place in a logging or mining environment, if the student is under sixteen years of age;
- Takes place in a factory, if the student is under fifteen years of age;
- Takes place in a workplace other than a factory, if the student is under fourteen years of age and is not accompanied by an adult;
- Would normally be performed for wages by a person in the workplace;
- Involves the operation of a vehicle, power tools, or scaffolding;
- Involves the administration of any type or form of medication or medical procedure to other persons;
- Involves handling of substances classed as "designated substances" under the Occupational Health and Safety Act;
- Requires the knowledge of a trades person whose trade s regulated by the provincial government;
- Involves banking or the handling of securities, or the handling of jewellery, works of art, antiques, or other valuables
- Consists of duties normally performed in the home (i.e. daily chores) or personal recreational activities;
- Involves the activities for a court-ordered program (e.g. community-service program for young offenders, probationary program);
- Involves activities with very ill or very dangerous patients;
- Involves activities that are unsupervised (i.e. farm);
- Involves activities of a political nature.

If a student proposes to undertake an activity that is not on the board's list of approved activities, the principal will determine whether the students' proposed activity is acceptable, in consultation with the appropriate supervisory officer. If the activity is acceptable, the principal must keep a copy of the approval on file. (The principal is not required to give approval of activities that are on the board's list of approved activities)