



Our Vision: We imagine a world where all are empowered to reach their full potential through faith and service.

Our Mission: The ALCDSB builds faith-filled learning communities where each member is loved, inspired and successful.

Our Priorities: Faith; Equity and Well-Being; Achievement and Innovation; Resource Management

Job Posting Number:

SS#9-22-23-AC

Job Title:

Attendance Counsellor – Temporary Full Time

This temporary position is open to Support Staff Association Members first, then to external candidates.

Location	FTE	Assignment
Board Wide Position Incumbent is required to travel to various board locations, mileage is compensated.	1.0 FTE Temporary Full Time Position	Effective immediately until June 30, 2023 7 hours per day, 5 days per week

Reporting to the Superintendent of Education and the Supervisor, Mental Health Supervisor/Board Counsellor, the Attendance Counsellor explores all issues of chronic absenteeism for compulsory school aged students. The Attendance Counsellor collaborates with school administrators, student services, school teams and community agencies to support attendance and academic success for all students.

Qualifications:

- University Degree in Social Work or Counselling or 3 year College Diploma in a related field; Attendance Counsellor’s Certificate and/or several years’ experience in conflict resolution;
- Three to five years’ experience in a related field (social work, counselling, conflict resolution, attendance);
- Experience in crisis intervention;
- Excellent oral and written communication skills;

- Superb conflict management skills;
- Demonstrated supervisory skills;
- Strong diplomacy skills;
- Must be able to perform under pressure and meet deadlines;
- Must be capable of accurate and detailed work;
- Thorough knowledge of The Education Act; Board Policies; Youth Worker Supports, Caring and Safe Schools Initiative, Child-Family Services Act; Board Mental Health and Addiction Strategy;
- Must possess a valid driver's license and have access to a vehicle in order to travel and provide service throughout the district

As a condition of employment, the successful candidate must provide a Criminal Background Check (CBC) with vulnerable sector screening current within six months of date of hire.

The board is seeking candidates who demonstrate the following Core Competencies:

Communication

Innovation

Interpersonal Relations

Leadership

Planning and Organization

Professional Integrity

System Thinking

Salary/ Range:

\$64,367 per annum

Application and Requirements:

Applicants will only be accepted through Apply to Education. Please follow the steps at <https://alcdsb.simplification.com/WLSBLogin.aspx> posting 3303407

Closing date: August 11, 2022 by 4:00 p.m.

While we thank all those who have applied, only those candidates selected for an interview will be contacted.

We are committed to inclusive and accessible employment practices. In compliance with the Accessibility for Ontarians with Disabilities (A.O.D.A.) the Algonquin and Lakeshore Catholic District School Board welcomes and encourages applications from people with disabilities. We will make the necessary accommodations for applicants with disabilities to support all aspects of the recruitment process. Please contact the Human Resources Department if you require assistance with any accommodations.