Algonquin Lakeshore
Catholic District School Board

Job Posting Number: #88-18-19-CT

Job Title: 1.0 FTE CARETAKER III

Job Description:

The Caretaker III is responsible for the day-to-day services and activities which are necessary to keep the school at an acceptable level of cleanliness and safety. The building, grounds, and equipment are maintained in a satisfactory state of repair, to minimize class disruption.

Only Those Candidates Selected For An Interview Will Be Contacted

School	Location	FTE	Assignment
St. Gregory Catholic School	Picton	**1.0 FTE**	**Caretaker III - 7:00 a.m. – 4:00 .m.** **Effective Date: Immediately**

Qualifications:

- High School Diploma or equivalent work related experience.
- 1 to 2 years caretaking experience;
- Experience using various equipment (lawn tractor, hand tools, floor machines, auto scrubbers);
- Knowledge of Occupational Health and Safety Act, WHMIS, Fire Safety Standards and procedures, as well as security procedures;
- Working knowledge of HVAC equipment.
- Excellent organizational skills;
- Physical ability to perform the duties of the position;
- Excellent interpersonal skills;
- Proven ability to read and write English;
- Ability to lift maximum 25 kg. (55 lb.).

Salary/ Range:

$21.15 - $24.88 per hour

Application and Requirements:

- Applicants must submit a cover letter with an updated resume including details of qualifications and experience to work@alcdsb.on.ca,

Closing date:

February 4, 2019 by 4:00 p.m.

151 Dairy Ave, Napanee, ON K7K 4B2
Tel: 613.354.2255 **Auto Attendant:** 613.354.6257
Toll Free: 1.800.581.1116 **Fax:** 613.354.0351

Notes: This posting is only open to ***permanent members of CUPE Local #1479***.

While we thank all those who have applied, only those candidates selected for an interview will be contacted. We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process.

In compliance with the Accessibility for Ontarians with Disabilities (O.D.A.) the Algonquin and Lakeshore Catholic District School Board welcomes and encourages applications from people with disabilities. We will make the necessary accommodations for applicants with disabilities to support all aspects of the recruitment process. Please contact the Human Resources Department if you require assistance with any accommodations.

151 Dairy Ave, Napanee, ON K7K 4B2
Tel: 613.354.2255 **Auto Attendant:** 613.354.6257
Toll Free: 1.800.581.1116 **Fax:** 613.354.0351 **www.alcdsb.on.ca**