



FAITH REFERENCE PORTFOLIO  
FOR TEACHERS

1. Applicants for teaching positions with the *Algonquin and Lakeshore Catholic District School Board* are asked to submit the following pieces of information:
  - a) Pre-service credit course in Religious Education  
OR  
Pre-service certificate in Religious Education or equivalency  
(University Courses in Theology or Religious Studies)
  - b) Faith Reference Portfolio with its reflection component.
2. Candidates who do not possess either of these, must commit to obtaining Religious Education Part I during their probationary period. As well, applicants must provide a pastoral letter of reference from their Parish Priest and may use the attached Priest Reference form for this purpose.
3. The Algonquin and Lakeshore Catholic District School Board acknowledges that it is bound by municipal and federal privacy laws and as such your personal information is subject to disclosure legislation.



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4. I see myself continuing to grow in my faith life as a Catholic Teacher through:

### WITNESS

1. The witness is not to be seen as another pastoral reference but rather as a witnessing signatory.

Simply, they testify to:

- (a) the identity of the teacher candidate signing this document; and
- (b) she/he witnessed the teacher candidate sign this document in her/his presence.

2. Applicants must be known to the witness for at least two years within the last five years. The one exception to this two year requirement would be the candidate's Faculty of Education Religion instructor.

3. Acceptable witnesses include a priest, religious sister or brother, deacon, chaplain, Faculty of Education Religion instructor, Catholic school principal, Catholic school teacher, or Catholic supervisory officer.

|  |                 |
|--|-----------------|
| Name:  | Position/Parish |
| Address:                                       |                 |
| Telephone:                                     |                 |
| I have known the applicant for        year(s). |                 |
|  |                 |
| (Signature)                                    | Date:           |

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### REFLECTION PAPER

(Please respond to the following statement in 200-250 words, double-spaced.)

*It is my desire to teach in a Catholic School because:*

## ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

### APPLICATION FORM FAITH TESTIMONY

The *Algonquin and Lakeshore Catholic District School Board* expects that all of its teachers will strive to be of good moral character, living personal and professional lives that are consistent with the life and teachings of the Roman Catholic Church.

As a member of the Catholic teaching community, recognizing the importance of my personal faith witness for the entire school community, but especially for students, and the foundational place of the person and Gospel message of Jesus Christ, a teacher with the Board will be expected to:

1. Provide, as appropriate, religious and family life instruction in the Catholic faith using the curricula approved by the school board and as requested by the principal;
2. Seek to infuse gospel values across the curricula;
3. Influence and strengthen the spiritual growth of the students and act as an appropriate role model within the Catholic school community.

I understand and will strive to fulfill the expectations of my role as a teacher in the Algonquin and Lakeshore Catholic District School Board as outlined above.

(Signature)

(Date)

Name: (Please Print)



# ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

## PASTORAL REFERENCE FORM FOR TEACHERS

### 1. Priest Reference For

Name of Teacher Applicant: \_\_\_\_\_

Address of Teacher Applicant: \_\_\_\_\_

\_\_\_\_\_

*I am the applicant's pastor*     Yes     No

*If you are not the applicant's pastor would you please, if appropriate, comment on the reason(s) the teacher candidate requested a reference from you.*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 2. Priest's Knowledge of the Candidate

Check one or more of the following:

I have

- Ongoing personal knowledge of the individual as a member of the parish
- Personal knowledge of the individual in the past
- Knowledge of the candidate's family
- Knowledge through a personal interview
- Other

\_\_\_\_\_

\_\_\_\_\_

3. Reference

Please answer or comment on the following:

- a. The candidate participates in the sacramental life of the Church.
  - Regularly
  - Occasionally
  - Infrequently
  - Not known to me
  
- b. The candidate is involved in service: in the Church, in the broader community (e.g., Lector, Youth Group, Out of the Cold, Food Bank).
  - Yes
  - No
  - Not known to me
  
- c. The candidate comes from a Catholic background.
  - Yes
  - No
  - Not known to me
  
- d. In my opinion, the candidate possesses attitudes and dispositions which will serve Catholic Education positively.
  - Yes
  - No
  - Not known to me
  
- e. The candidate appears to have an appreciation of teaching in a Catholic school as a vocation and ministry, not merely a job.
  - Yes
  - No
  - Not known to me

4. Further comments if desired

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Priest: \_\_\_\_\_  
(Please Print)

Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Note: You may give this form to the applicant for inclusion in his/her application package, or you may send it directly to the Human Resources Department.

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