FORM C

Algonquin & Lakeshore
Catholic District School Board

SCRAP FURNITURE

Please use this form to list furniture and/or equipment that is declared recycling/garbage.

Submit the form by email to: procurement@alcdsb.on.ca.

School/Department Name: _____

Approval Signature: _____

ITEM #	DESCRIPTION	QTY	OTHER NOTES
Important: Item and quantity along with any other information that may be helpful to Financial Services when scheduling pick up.			

Form: PUR-600.3