



# ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

## ADMINISTRATIVE PROCEDURES

### ADVOCACY EXPENDITURES (Policy Statement: Advocacy Expenditures)

#### Purpose

The purpose of the Algonquin and Lakeshore Catholic District School Board administrative procedures is to provide guidance for advocacy expenditures.

#### References

*Mission Statement*  
*Ministry of Education Guidelines*  
*Purchasing Policy*

#### Procedures

1. Expenditures for advocacy are subject to the following procedures:
  - Expenditures for advocacy must be in keeping with the intent of the policy and guiding principles and must be pre-approved by the Director and the Chair of the Board.
  - Significant advocacy expenditures require a statement of rationale and the approval of the Board of Trustees.
  - Advocacy expenditures incurred on behalf of the Board need to be reviewed and approved by the Director of Education.
  
2. Suitable advocacy expenditures include:
  - Membership dues and fees to trustee or school board associations;
  - Provincial advocacy or lobby initiatives or campaigns directed to the government should be done, for the most part, through the established trustee or school board association.

#### Appendices

#### Forms

Approved: April 23, 2013  
Revised: February 28, 2017