



## **MINUTES OF THE FINANCE AND OPERATIONS COMMITTEE MEETING**

HELD ON TUESDAY, SEPTEMBER 15, 2020 (5:30 PM)

A. (i) Opening Prayer:

Trustee Murphy opened the meeting with a prayer with special intentions for Caleb Knox, Will Mulin and their families.

(ii) Roll Call:

Trustees:

T. Shea, Chair  
T. Dall  
J. Duggan  
M. Murphy  
W. Procter  
G. Speagle  
K. Turkington  
C. Wright

D. DeSantis, Director of Education  
D. Giroux, Superintendent of School Effectiveness  
M. McGrath, Superintendent of School Effectiveness  
T. Slack, Superintendent of School Effectiveness  
K Shannon, Superintendent of School Effectiveness  
C. Smith-Dewey, Superintendent of School Effectiveness  
M. Lamarche, Superintendent of Human Resources  
B. Bradshaw, Superintendent of Finance and Business Services  
A. Woodland, Manager, Financial Services  
D. Campbell, Controller of Plant & Planning Services  
S. Goyer, Manager, Learning Technology Services

All trustees and administration were present with the exception of Trustee Evoy and Trustee McEney who sent their regrets.

(iii) Approval of Agenda:

***MOVER: Trustee Dall***

***SECONDER: Trustee Speagle***

***THAT the Agenda be approved as presented.***

**CARRIED.**

(iv) Declarations of Interest:

None.



B. ACTION ITEMS:

1. Presentations:

None.

2. Business and Finance:

(i) Financial Information – Cheque List for June 2020

**MOVER:** Trustee Turkington

**SECONDER:** Trustee Procter

**THAT the Board approve of the actions taken by the Director of Education and the Treasurer in the payment of accounts for the month of June 2020.**

***CARRIED.***

(ii) Financial Information – Cheque List for July 2020

**MOVER:** Trustee Shea

**SECONDER:** Trustee Dall

**THAT the Board approve of the actions taken by the Director of Education and the Treasurer in the payment of accounts for the month of July 2020.**

***CARRIED.***

(iii) Financial Information – Cheque List for August 2020

**MOVER:** Trustee Dall

**SECONDER:** Trustee Speagle

**THAT the Board approve of the actions taken by the Director of Education and the Treasurer in the payment of accounts for the month of August 2020.**

***CARRIED.***

(iv) Audit Committee Report

**MOVER:** Trustee Wright

**SECONDER:** Trustee Shea

**THAT the Board approve the appointment of KPMG LLP as the external auditor to the Algonquin and Lakeshore Catholic District School Board for the year ending August 31, 2021.**

***CARRIED.***



Ms. Bradshaw shared with Trustees in April, that there were two vacancies for external audit committee members. She was pleased to report that one position was filled effective May 1, 2020. The second vacancy has also been filled by Mr. Chad McLeod who has met the criteria set out in the regulation and has been appointed to the Audit Committee for a three year term effective September 1, 2020.

(v) Ventilation Initiatives to Reduce the Transmission of Covid-19 in Schools

Mr. Campbell, Controller of Plant and Planning Services shared with Trustees the actions taken to improve ventilation in Board facilities in efforts to reduce the transmission of COVID-19. Mr. Davies, assistant controller of Plant and Planning Services shared an overview of the Boards initiatives to improve ventilation systems in schools.

3. Board Operations:

None.

4. Other:

None.

5. Pending Items:

None.

C. INFORMATION ITEMS

None.

D. ADJOURNMENT

The meeting adjourned at 6.08 p.m.

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T. Shea, Chair of the Board

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D. DeSantis, Director of Education and  
Secretary of the Board

Barb Woods  
Recording Secretary